



RAJIV GANDHI NATIONAL UNIVERSITY OF LAW, PUNJAB
(Established under Punjab Act No. 12 of 2006)

Date: 21.01.2014

Minutes of the IQAC meeting held on 20.01.2014 at 02:00 PM in the Vice-Chancellor Office at Sidhuwal, New Campus, Patiala.

A meeting of the Coordinators / Deputy Coordinators of the Centres for Advanced Study at Rajiv Gandhi National University of Law, Punjab was held on 20.01.2014 at 2:30 p.m. under the Chairmanship of worthy Vice-Chancellor, Professor (Dr.) Paramjit S. Jaswal in his office.

The following were present:

Sr. No.		Centres
1.	Prof. (Dr.) G.I.S. Sandhu	Centre for Advanced Studies in Criminal Law (CASCL)
2.	Dr. Anand Pawar	Centre for Consumer Protection Law and Advocacy (CCPLA)
3.	Ms. Sangeeta Taak	Centre for Advanced Studies in International Humanitarian Law (CASH)
4.	Dr. Shilpa Jain	Centre for Advanced Studies in Human Rights (CASIHR)
5.	Ms. Brindpreet Kaur	School of Agricultural Law and Economics (SALE)
6.	Dr. Sachiv Kumar	RGNU Enabling Unit (REU)
7.	Ms. Abhinandan Bassi	Centre for Advanced Studies in Labour Welfare (CASLW)
8.	Ms. Shevta Dhaliwal	School of Social Sciences and Inter-Disciplinary Studies (SSSIS)
9.	Dr. Tanya Mander	Coordinator, Internal Quality Assurance Cell (IQAC)

The following agenda items were put before the members for discussion.

- (1) All the centres are required to submit their plans for the academic session to the IQAC by 31st July every year.
- (2) The centres are also to submit their annual report for the academic session by 31st July every year.
- (3) The headship of deputy coordinator is to be tenure based i.e. 3 years.
- (4) The centres are to offer internships to RGNUL students, by sending their requirement to the RGNUL internship and placement cell.
- (5) Any other item with the permission of the Chair.

The worthy Vice-Chancellor, Professor (Dr.) Paramjit S. Jaswal opened the meeting with welcoming the present members. It was observed that various Research Centres have been established at RGNUL with an objective to carry out activities relating to their respective areas of study. But there is need to structure the worker. Therefore with an objective to achieve excellence and to maintain standard there is a need to develop a mechanism for laying broad guidelines and monitoring the progress in the working of respective centres. Here IQAC which has been established at RGNUL under the aegis of UGC and provide the role of facilitative.

Further the items were discussed and unanimously decided as under:

After due discussion it was decided that:

1. Centre must prepare a detailed document on the scope of research and the objectives of the centre. Keeping in view that Deputy Coordinator of the Centre must prepare a detailed Plan for the Academic activities to be taken in a Session that to from July to June every year and

submit it by April 15 every year, before the commencement of new Academic Session to the Registrar. Such plans if need be can be scheduled in the Academic Calendar.

2. IQAC developed the following set of Model Parameters for every Centre:
 - a. Seminar / Conferences
 - b. Workshops/Training Programmes
 - c. Research Project
 - d. Publication of Journal / Report / Book
 - e. Working Paper
 - f. News Letter
 - g. Student related Research Projects
 - h. Short Term Courses
 - i. Field Study
3. Each centre must submit ATR (Action Taken Report) report by June 30, enumerating in detail activities planned executed and action taken alongwith left over work with reason thereto. The Report be submitted to Registrar.
4. It was also decided that Deputy Coordinators term must be tenure based i.e. three years with the opportunity of extension if the work being done by the Centre is exemplary. The term of the present Coordinators will be 1 January 2014 to 31 December 2016.
5. Every Research Centre may start a monthly / quarterly Centre News Letter in which apart from the activities of the centre the latest development to the respective areas may be highlighted.
6. Keeping in view the requirement of proper documentation, it was decided that every Centre must maintain proper files corresponding with Administrative and Academic matters.
7. Since Dr. Sachiv Kumar, Deputy Coordinator of RGNUL Enabling Unit would be leaving soon to join his new appointment, therefore, there is a need to nominate another Deputy Coordinator. It was resolved that Ms. Renuka Salathia, Assistant Professor of Law be nominated as Deputy Coordinator of RGNUL Enabling Unit to take over charge when Dr. Sachiv would get relieved from RGNUL. Professor (Dr.) GIS Sandhu, Coordinator CASCL, also expressed a need to nominate a Deputy Coordinator for the CASCL. Accordingly Ms. Ivneet Walia, Assistant Professor of Law, has been nominated as Deputy Coordinator of CASCL.

The meeting ended with happy note from the Vice-Chancellor extending best wishes for the progress of each Centre.

Coordinator IQAC

Registrar

Vice Chancellor