



## **RAJIV GANDHI NATIONAL UNIVERSITY OF LAW, PUNJAB**

(Established under Punjab Act No. 12 of 2006)

(Accredited with 'A' Grade by NAAC)

### **PROCEEDINGS**

Proceedings of the Meeting of the Finance Committee, RGNUL, Punjab, held on 7<sup>th</sup> November, 2020 at 11:00 am through online mode.

Following members were present through online :

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|----|---|-------------|
| 1. | Professor (Dr.) Paramjit S. Jaswal<br>Vice-Chancellor,<br>RGNUL, Punjab   | Chairperson |
| 2. | Professor (Dr.) Ranbir Singh<br>Former Vice-Chancellor,<br>National University of Law,<br>New Delhi                                     | Member      |
| 3. | Professor (Dr.) Veer Singh<br>Former Director (Academics),<br>Chandigarh Judicial Academy,<br>Chandigarh.                               | Member      |
| 4. | Sh. Charanjit Shaunik<br>Dy. Controller Local Audit, RGNUL, Punjab,<br>Nominee of the Principal Secretary Finance, (Pb),<br>Chandigarh. | Member      |
| 5. | Professor (Dr.) Anand Pawar<br>Professor of Law,<br>RGNUL, Punjab   | Member      |
| 6. | Professor (Dr.) Naresh Kumar Vats<br>Registrar,<br>RGNUL, Punjab  | Secretary   |

Professor (Dr.) Paramjit S. Jaswal, Vice-Chancellor (Chairperson) welcomed the Hon'ble Members of the Finance Committee and thanked them for joining online meeting for taking out valuable time from their busy schedule.

ITEM (1)

To confirm of the proceedings of the previous meeting of the Finance Committee which was held on 20.06.2020. (Annexure-1)

The Vice-Chancellor read out that the Proceedings and the Action Taken Report of the previous meeting item wise of the Finance Committee which was held on 20.06.2020.

**Decision:**

*The Hon'ble Members of the Finance Committee perused the proceedings and the action taken report of the previous meeting of the Finance Committee held on 20.06.2020 (Annexure-1) and unanimously resolved to approve the same.*

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ITEM (2)

To consider the following proposed amendments in RGNUL Regulations June 2020, Part – XII of Miscellaneous, Section A – Academics/Remuneration/ Honorarium Para 6 under page 382.

Existing Regulation	Proposed Amendment
<p>PART- XII of MISCELLANEOUS, SECTION A - ACADEMICS/ REMUNERATION/ HONORARIUM under Para 6:</p> <p>6. Honorarium @ Rs. 1000/- per subject shall be payable to the Experts/Professionals for obtaining opinion on contents of Course Curriculum of B.A.LL.B.(Hons.) and LL.M. Courses from outside.</p> <p>(Approved by the Executive Council meeting dated 08.07.2015 Para 12)</p> <p>* New Provision</p>	<p>6(i) Honorarium @ Rs. 1000/- per subject shall be payable to the Experts/Professionals for obtaining opinion on contents of Course Curriculum of B.A.LL.B.(Hons.) and LL.M. Courses from outside.</p> <p>(Approved by the Executive Council meeting dated 08.07.2015 Para 12)</p> <p>6 (ii) "Honorarium @ Rs. 1500/- per Report / Synopsis / Content Evaluation / Content Moderation shall be payable to the Experts for obtaining opinion on contents of Course Curriculum of Research Methodologies / Expert Comment / Suggestions to determine Research ability / Potentiality for Ph.D. and Post-Doctorate (LL.D.) from outside.</p>

The Vice-Chancellor read out that there is no provision for payment of Honorarium for Ph.D. & Post-Doctoral (LL.D.) for obtaining opinion on contents of Course Curriculum of Research Methodologies/ Expert Comment/Suggestions to determine Research ability / Potentiality for Ph.D. and Post-Doctorate (LL.D.) from outside. It is proposed that the Honorarium to the expert members of Ph.D. and Post-Doctoral (LL.D.) Honorarium to be paid @ Rs. 1500/- per report may be incorporated in para 6(ii).

**Decision:**

*The Hon'ble Members of the Finance Committee considered the above said proposed amendments in RGNUL Regulations June 2020, Part – XII of Miscellaneous, Section A - Academics/ Remuneration/ Honorarium Para-6 under page 382. After thoughtful consideration and detailed discussion the Hon'ble*





**Members unanimously resolved to approve the proposed new provision 6(ii), as given in the above said table and accordingly the payments are allowed to be made to external experts from the current academic session for evaluating the work. And it was further recommended to the Executive Council for its kind approval.**

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**ITEM (3)**

**To consider the composite fee to be charged from the students of the B.A.LL.B.(Hons.) Under-Graduate Course and LL.M. (One Year) Post-Graduate Course for the even semesters during the Academic Year 2020-2021.**

The Vice-Chancellor read out that the composite fee structure for B.A.LL.B.(Hons.) Five Years Integrated Course as also for LL.M. One Year (Post-Graduate Course) is given in Regulations at pages 343-346 of the University. In the last meetings of the Finance Committee held on 20-06-2020, and also duly approved by the Executive Council in its meeting held on 20-06-2020, it was decided that the fee structure provided for the year 2019-2020 should continue for the academic session 2020-2021 and the annual increase of Rs. 5000/-, which is done every year, should not be done for this academic year due to Covid-19 Pandemic situation. It was decided in the above mentioned FC/EC meetings that their mess charges be also not collected till the student join hostels physically. It is further clarified that as per UGC norms, the University collects the fee from the Under-Graduate and Post-Graduate students in two installments i.e., for odd semesters in the month of July/August and for even semesters in the month of January/February.

It is further stated that due to Covid-19 Pandemic, the students were asked to leave the hostels in March 2020 and since then, it has not been possible to have them physically on the campus. Even the students of first year, who have been admitted in UG/PG classes for the academic session 2020-2021, are not yet called to the campus for their physical presence.

In the month of July-2020, the students were asked to pay the composite fee of odd semesters as per Regulations of the University by giving them waiver of annual increase of Rs. 5000/- and mess charges. However, the students represented against the said demand of the composite fee and approached the Hon'ble High Court of Punjab & Haryana, challenging the decision of the University to demand composite fee as per University Regulations read with decisions of FC/EC referred to above. The matter is still pending before the Hon'ble High Court of Punjab & Haryana, for final disposal. In the meantime, some students have deposited full fee and some students deposited only basic tuition fee of Rs. 55000/- for one semester only but the majority of the students have not yet deposited any fee.

The next installment of composite fee for the even semesters to be deposited by UG/PG students will be due in the month of January 2021. The Covid-19 Pandemic situation has created uncertainty as to when the students will be able to come to the campus physically. Due to Covid-19 Pandemic, the economic strain on the students as well as their parents also continues.

In view of the above, it is proposed for the consideration of the FC/EC that instead of charging full composite fee for the even semesters before 10<sup>th</sup> January, 2021 without late fee as per Regulations, the students be asked to deposit the composite fee for the said semesters before 30<sup>th</sup> April 2021, without charging any late fee. This proposal will not reduce the composite fee charged as per Regulations but will only defer the collection of composite fee without charging late fee.

**Decision:**

**The Hon'ble Members of the Finance Committee considered the impact of Covid-19 Pandemic. After thoughtful consideration and deliberations it was resolved that the students of B.A.LL.B.(Hons.) Under-graduate Course and LL.M. (One Year) Post-graduate Course for even semesters be allowed to pay the next instalment of their balance composite fee up to 30<sup>th</sup> April, 2021, without any late fee. This decision to defer the payment of fee up to 30<sup>th</sup> April, 2021 shall be only for**



**the academic years 2020-21. And further it was recommended to the Executive Council for its kind approval.**

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**ITEM (4)**

**To consider the request of vendors of Canteen/Mess/Booth/Shops etc., of the RGNUL Campus, Patiala, for waiving off 100% rent, since March, 2020, when their services remain suspended due to lockdown against COVID-19 Pandemic.**

The Vice-Chancellor read out that RGNUL, Punjab is a fully residential University established under Punjab Act No. 12 of 2006. Due to the Covid-19 pandemic and guidelines of UGC/Ministry of Home Affairs, the University is closed for physical presence of students till the normalcy of situation and academic classes are being conducted online.

Considering the representation of Vendors/Canteen/Mess/Booth/Shops, the Finance Committee and Executive Council have already approved @ 25% of the existing rent be charged, in its respective meeting held on 20.06.2020, vide Para (7). The decision as under :

*The Hon'ble Members of the Finance Committee considered the request of contractors of mess, shop keepers and canteen manager for waiving of rent of shops, canteen, mess and quarters retained by them from 15.03.2020 to date of start of next academic session physically due to closure of University on account of Corona Virus (Covid-19). After thoughtful consideration and detailed discussion, the Hon'ble Members unanimously resolved to approve that w.e.f. March till the opening of the Mess/Canteen/Shops etc., in the university, rent @ 25% of the existing rent be charged. And further recommended to the Executive Council for its kind approval.*

*The Hon'ble Members of the Executive Council considered the recommendations of the Finance Committee. After thoughtful consideration and detailed discussion the Hon'ble Members unanimously resolved to approve the same.*

Now, RGNUL Punjab has received the applications from vendors of Canteen/Mess/ Booth/Shops etc., of this university, for waiving of 100% of the rent from March, 2020, till the physical presence of the students takes place in the University. As there is no service provided so far, therefore, it has become very difficult for them to pay even 25% of the rent.

**Decision:**

***The Hon'ble Members of the Finance Committee considered the request of vendors of Canteen/Mess/Booth/Shops etc., of the RGNUL Campus, Patiala, for waiving off 100% rent, since March, 2020, as their services remained suspended due to lockdown against COVID-19 Pandemic. After thoughtful consideration and detailed discussion the Hon'ble Members unanimously resolved not to accept the said request. It was further resolved that the previous decision of the Finance Committee meeting, which was held on 20.6.2020, with regard to item No. 7, will stand as such. And it was further recommended to the Executive Council for its kind approval.***

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**ITEM (5)**

**To consider the request of the Security Guards (Male/Female) regarding enhancement of their emoluments, who are working at RGNUL, Punjab, on contract basis and consolidated salary of Rs. 11,000/- per month (Annexure-2).**



The Vice-Chancellor read out that at present 50 Security Guards Male/Female have been working at this university and drawing the consolidated salary of Rs. 11,000/- per month (Fixed). These employees have been appointed through Selection Committee. The Finance Committee/ Executive Council had approved 63 posts of Male/Female Security Guards and 01 Security Supervisor in its meeting held on 11.03.2014 vide Para-14/8, as per requirement of the University and provision for payment of their salary is to be made under Budget Head "Security/employment of Security Personnel For New Campus" (Annexure-3).

**Decision:**

*The Hon'ble Members of the Finance Committee considered the request of the Security Guards (Male/Female) regarding enhancement of their emoluments, who are working at RGNUL, Punjab, on contract basis and consolidated salary of Rs. 11,000/- per month (Annexure-2). After thoughtful consideration and detailed discussion the Hon'ble Members unanimously resolved to defer this item. And further recommended it to the Executive Council for its kind approval.*

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**ITEM (6)**

To consider the appointment of M/s S.P. Associates (Advocate and Consultant), Patiala, for providing Legal Services on single tender basis for Compliance of provisions Employee Insurance Scheme (ESI) under Employees' State Insurance Act, 1948 for RGNUL, Punjab, employee based on following charges on assignments :

Sr. No.	Assignment	Charges
1.	Registration of University under the ESI Act	Rs. 20,000/- (one-time payment)
2.	Charges for E.S.I.C e-Pehchan Card to the employees	Rs. 500/- (per entry one-time payment)
3.	Quarterly charges for providing services such as monthly E.S.I.C. challan, return, summary, employees details & other Co-related formalities i.e., w.e.f. 01/09/2019	Rs. 15,000/- (per quarter)

The Vice-Chancellor read out that the RGNUL, Punjab, has adopted/implemented Employees' State Insurance Scheme (ESI) under Employees' State Insurance Act, 1948 vide letter No. 15/14/5/17/5/2010-P&D dated 30.08.2019 and Ministry of Labour & Employment, Govt. of India, Notification No. S-38013/069/2019-SS.I dated 29.08.2019, vide office order No. RGNUL/342 dated 21.08.2020 (Annexure-4). In this regard, the RGNUL has requested to M/s S.P. Singla Associates (Advocates & Consultant's) vide letter No. RGNUL/531 dated 27.08.2020 (Annexure-5) for providing the legal services.

M/s S.P. Single Associates (Advocate and Consultant) agreed to provide legal services of ESIC department to the RGNUL, Punjab, vide Ref. No. SP-2020-2021 dated 22.09.2020 (Annexure-6). Further, he has also proposed above said charges to complete this assignment of the RGNUL, Punjab.

In view of the above, the RGNUL has to make the following payment, in the initially period :

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|------|--|--------------|
| (i)  | Registration charges   | Rs. 20,000/- |
| (ii) | Charges for E.S.I.C- e Pehchan Card to 107 Employee of RGNUL @ Rs. 500/- | Rs. 53,500/- |



(iii) Annual Charges for period from 1.09.2019 to 31.08.2020

Rs. 60,000/-

Total = Rs. 1,33,500/-

Apart from above, Rs.15,000 per quarter will be charged from 1.09.2020 onwards.

**Decision:**

*After thoughtful consideration and detailed discussion the Hon'ble Members of the Finance Committee unanimously resolved to approve the payment of Rs. 1,33,500/- to the M/s S.P. Associates (Advocate and Consultant), Patiala, for providing Legal Services for Compliance of provisions Employee Insurance Scheme (ESI) under Employees' State Insurance Act, 1948 for RGNUL, Punjab. It was further resolved that the appointment of the said firm would be for a period of one year i.e. from 01.09.2020 to 31.08.2021. During this period the firm shall be paid @ Rs. 15000/- (Fifteen thousand only) per quarter. And further recommended it to the Executive Council for its kind approval.*

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**ITEM (7)**

To confirm the orders of the Vice-Chancellor, made in anticipation of the approval of the Finance Committee, to adopt the notification regarding Employees State Insurance (ESI) Scheme under the Employees State Insurance Act, 1948 for employees of the RGNUL, Punjab, whose monthly wage does not exceed of Rs. 21,000/-.

The Vice-Chancellor read out that the Employees State Insurance Corporation, New Delhi, has issued letter regarding implementation of ESI Act in the entire area of 21 districts and one district hqrs area of Punjab, vide letter No. 15/14/17/5/2010-P&D dated 30.08.2019 (Annexure-7) with reference the Gazette Notification No. S-38013/06/2019-SS.I dated 29.08.2019, of the Ministry of Labour & Employment, Govt. of India, for the implementation of ESI Act 1948 w.e.f. 01.09.2019. Mr. Amit Singla, Advocate, on the University Panel has also confirmed the implementation of this Act in the entire of Punjab including Patiala.

Aim of the ESI Act is to provide certain benefits to employees in case of sickness, maternity and employment injury and certain other social security matters. ESI Scheme is applicable to all the Establishments defined in the Act where 10 or more persons are employed in an establishment and for those beneficiaries whose monthly wage does not exceed Rs. 21,000/- are covered under these Scheme.

Keeping in view, the Notification under reference, the Hon'ble Vice-Chancellor has allowed to adopt the ESI Scheme in anticipation of the approval of the Finance Committee/Executive Council for the eligible non-teaching employees of the RGNUL, Punjab, whose monthly wage does not exceed of Rs. 21,000/- w.e.f. 01.09.2019, vide Office Order No. RGNUL/342 dated 21.08.2020 (Annexure-8).

**Decision:**

*The Hon'ble Members of the Finance Committee confirmed the orders of the Vice-Chancellor, to adopt the notification regarding Employees State Insurance (ESI) Scheme under the Employees State Insurance Act, 1948 for employees of the RGNUL, Punjab, whose monthly wage does not exceed of Rs. 21,000/-. After thoughtful discussion the Hon'ble Members unanimously*



*resolved to approve the same. And it was further recommended to the Executive Council for its kind approval.*

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**ITEM (8)**

To confirm the orders of the Vice-Chancellor made in anticipation of approval of the Finance Committee, for the transfer of Rs. 20,00,000/- out of University Fee A/c No. 33006720097 to Building Fund A/c No. 30357813053 to make pending payments of contractors/suppliers.

The Vice-Chancellor read out that during the Financial Year 2020-21 Punjab Government has not released Capital Grant for completion of pending construction works of RGNUL Campus, Sidhuwal, Patiala. To clear the pending payments of contractors/suppliers Rs. 20,00,000/- were required urgently. Hence to tide over the financial situation, the Hon'ble Vice-Chancellor, approved the sanction for the transfer of Rs. 20,00,000/- out of University Fee A/c No. 33006720097 to Building Fund A/c No. 30357813053 in anticipation of approval of the Finance Committee/Executive Council.

**Decision:**

*The Hon'ble Members of the Finance Committee confirmed the orders of the Vice-Chancellor, for the transfer of Rs. 20,00,000/- out of University Fee A/c No. 33006720097 to Building Fund A/c No. 30357813053 to make pending payments of contractors/suppliers. After thoughtful discussion the Hon'ble Members unanimously resolved to approve the same. Further, it was resolved that in future capital expenditure should be done only if there is a provision in the budget and grant is available under the capital head. It was further resolved that in case capital grant is received subsequently then the amount of capital expenditure already spent should be recouped from such capital grant. And further recommended it to the Executive Council for its kind approval.*

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**ITEM (9)**

To consider the request of Capt. Daljit Singh, Security Supervisor for enhancement of his salary.

The Vice-Chancellor read out that Capt. Daljit Singh, Security Supervisor had joined the University w.e.f. 01.07.2013 with monthly fixed salary of Rs. 15000/- per month. His salary was raised to Rs. 18000/- after two years w.e.f. 08/07/2015 which was further raised to Rs. 20000/- w.e.f. 01.04.2017.

Now, there has been no increase in his salary for the last more than three and half years. It is proposed that salary of Capt. Daljit Singh, Security Supervisor be increased to Rs. 23000/- . Capt. Daljit Singh, Security Supervisor has been performing his duties satisfactorily to control and coordinate the services of 50 Security Guards of University.

**Decision:**

*The Hon'ble Members of the Finance Committee considered the request of Capt. Daljit Singh, Security Supervisor, for enhancement of his salary. After thoughtful consideration and detailed discussion the Hon'ble Members unanimously*





***resolved to defer this item. And further it was recommended to the Executive Council for its kind approval.***

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At the end, Hon'ble Member Prof Ranbir Singh, Former Vice-Chancellor, NLU Delhi, proposed appreciation to the Chairperson of the Finance Committee and his team for the excellent work done in the university. Other members also joined Prof Ranbir Singh in appreciating to the Chairperson and his team.

The meeting was concluded with thanks to the Hon'ble Members of the Finance Committee and with a Resolution to vote of thanks.

  
**Vice-Chancellor**

  
**Registrar**