



RAJIV GANDHI NATIONAL UNIVERSITY OF LAW, PUNJAB

(Established under Punjab Act No. 12 of 2006)

(Accredited with 'A' Grade by NAAC)

PROCEEDING

Proceedings of the Meeting of the Executive Council of RGNUL, Punjab, held on 20th November, 2020 at 11:00 am through online mode.

Following members were present through online mode :

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| (1) | PROFESSOR (DR.) PARAMJIT S. JASWAL
Vice-Chancellor,
Rajiv Gandhi National University of Law, Punjab, Patiala | (CHAIRPERSON) |
| (2) | MR. ATUL NANDA
Advocate General Punjab,
Chandigarh | MEMBER |
| (3) | MR. RAHUL BHANDARI, IAS
Secretary to Govt. of Punjab,
Department of Higher Education & Languages, Chandigarh | MEMBER |
| (4) | MR. SATISH KUMAR AGARWAL
Legal Remembrancer and Secretary (Punjab),
Department of Legal and Legislative Affairs, Punjab, Chandigarh | MEMBER |
| (5) | MR. KARANJIT SINGH
Chairman, State Bar Council of Punjab & Haryana,
Chandigarh | MEMBER |
| (6) | PROFESSOR (DR.) RANBIR SINGH
Former Vice-Chancellor,
National Law University, Delhi | MEMBER |
| (7) | PROFESSOR (DR.) VEER SINGH
Former Director (Academics),
Chandigarh Judicial Academy, Chandigarh | MEMBER |
| (8) | SH. RAJNISH KUMAR
Assistant Controller (Local Audit)
Representing Principal Secretary, Finance, (Pb), Chandigarh | MEMBER |
| (9) | PROFESSOR (DR.) ANAND PAWAR
Professor of Law,
Rajiv Gandhi National University of Law, Punjab, Patiala | MEMBER |
| (10) | DR. KAMALJIT KAUR
Associate Professor of Law,
Rajiv Gandhi National University of Law, Punjab, Patiala | MEMBER |
| (11) | PROFESSOR (DR.) NARESH KUMAR VATS
Registrar,
Rajiv Gandhi National University of Law, Punjab, Patiala | (MEMBER/ SECRETARY) |

Mr. Manan Kumar Mishra, Chairman, BCI, Delhi, could not attend the meeting.

Professor (Dr.) Paramjit S. Jaswal, Vice-Chancellor, (Chairperson), welcomed the Hon'ble Members and thanked for joining Online Meeting of the RGNUL Executive Council during the period of COVID-19 pandemic.

Note :- Before proceeding with Agenda Items Mr. Rahul Bhandari, IAS, Secretary Deptt. of Higher Education, Govt. of Punjab, suggested that in future, Agenda should be sent well in advance, preferably 07 days in advance before the date of the meeting, which was agreed to by all the members unanimously.

- ITEM (1)**
- (i) To confirm the Proceedings and Action Taken Reports of the previous meeting of the Executive Council held on 20.06.2020 (Annexure-1) which are placed before the Hon'ble Members of the Executive Council for kind approval; and
 - (ii) To note the queries raised by Mr. Rahul Bhandari, IAS, Secretary, Higher Education, Punjab, (who could not attend the meeting) on the Agenda of the meeting of the Executive Council, which was held on 20.06.2020, vide Memo No: P.A./DPICC2/SPL/2020-266 dated 1st July, 2020, (Annexure-2).

The Chairman read out that the Meeting of the Executive Council of the RGNUL, Punjab, was held on 20.06.2020, through Online Mode. In its meeting, Dr. Indu Malhotra, IAS, DPI (Colleges) Punjab, while Representing Secretary to Govt. of Punjab, Department of Higher Education & Languages stated that Secretary Higher Education has reserved the comments on Agenda Item No. (3) & (4) as the agenda for the said items has not been received by him. During the discussion of the Agenda Items No. (3) & (4) of the Executive Council, it was observed as under :

Dr. Indu Malhotra, IAS, DPI (Colleges), who was representing the Principal Secretary Higher Education, Govt. of Punjab, pointed out that since the Principal Secretary, Higher Education has not received the agenda of these items, and he will give his comments on these items later after the receipt of the agenda. The Chairman of the EC, stated that he is going to read out the proceedings item wise to all the members present online in the meeting. Other members present online agreed to this. The Chairman, read out the proceedings of the meeting of Academic Council held on 19.06.2020, (Items No. 3) and Finance Committee held on 20.06.2020, (Item No. 4) respectively. All other members present in the online meeting resolved to approve the same. It was further decided that comments on these items, if any, received from the Principal Secretary, Higher Education Govt. of Punjab, shall be placed before the Executive Council in its next meeting.

After the above discussion, it was resolved as under :

Agenda Item No. (3) of the Executive Council :

"The Hon'ble Members of the Executive Council perused the recommendations of Academic Council made in its meeting, which was held on 19.06.2020 and resolved to approve the same."

Agenda Item No. (4) of the Executive Council :

"The Hon'ble Members of the Executive Council perused the recommendations of Finance Committee made in its meeting, which was held on 20.06.2020 and resolved to approve the same."



Mr. Rahul Bhandari, IAS, Secretary, Higher Education Govt. of Punjab, Hon'ble Member of the Executive Council, has raised some queries vide Memo No. P.A./DPICC2/SPL/2020-266 dated 1st July, 2020, i.e., after the meeting of EC held on 20.06.2020, on its Agenda Items No. (8), (10), (11), (14) (16) and (18), which have been duly approved by all the Hon'ble Members of the Executive Council including with the consent of the Dr. Indu Malhotra, IAS, DPI (Colleges), who was representing the Secretary Higher Education, in the meeting held on 20.06.2020. It is pertinent to note that no queries have been raised with respect to items No. (3) & (4) of the Agenda of the Executive Council meeting on 20.06.2020 on which Dr. Indu Malhotra, IAS, DPI (Colleges) representing the Secretary Higher Education had reserved the comments as mentioned above.

Be that as it may, the matter is placed before the Hon'ble Members of the Executive Council to note the queries raised.

The Vice-Chancellor read out the Proceedings and Action Taken Report of the previous meeting of the Executive Council held on 08.02.2020.

Discussion :

Observations of the University on Queries raised by the Secretary, Department of Higher Education, Govt. of Punjab, on the resolutions of the Executive Council passed in its meeting held on 20. 06. 2020; received from Director of Public Instructions (C) Pb, SAS Nagar, Mohali vide Memo No. P.A/DPICC2/SPL/2020-266 dated 01-07-2020.

General Observations :

Before coming to the observations of the University on each query raised by the Secretary, Department of Higher Education, Govt. of Punjab, on the resolutions of the meeting of the Executive Council passed in its meeting held on 20-06-2020; received from the Director of Public Instructions(C) Pb. vide Memo No. P.A/DPICC2/SPL/2020-266 dated 01-07-2020, the following relevant facts need to be taken into consideration:

1. In the previous meeting of the Executive Council, which was held on 08-02-2020, Mr. Anurag Verma, IAS, the then officiating Principal Secretary, Higher Education, Govt. of Punjab, participated in the meeting. The proceedings of this meeting were placed for confirmation as item No. 1 in the Meeting of the Executive Council held on 20-06-2020 and the same were confirmed unanimously.
2. After the previous Meeting of the Executive Council held on 08-02-2020, some of the items were referred to the General Council the meeting of which was held on 19-02-2020. In this meeting of the General Council, the Secretary, Higher Education, Govt. of Punjab, was represented by Mr. M.P. Arora, IAS, the then Special Secretary, Higher Education and the said meeting was Chaired by the Hon'ble Chief Justice of Punjab & Haryana High Court and Chancellor, RGNUL, Punjab.
3. In the meeting of the Executive Council held on 20-06-2020, the Secretary, Department of Higher Education, Govt. of Punjab, was represented by Dr. Indu Malhotra, IAS, DPI (Colleges), Punjab.
4. The Agenda for item No.3, i.e., to confirm the recommendations of Academic Council made in its meeting, which was held on 19-06-2020, and item No.4, i.e., to confirm the recommendations of Finance Committee made in its meeting held on 20-06-2020 could not be circulated in advance to the Hon'ble Members of the



Executive Council for the meeting of the Executive Council held on 20-06-2020 because of shortage of time.

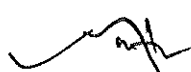
5. During the discussion on items No. 3 & 4 of the Agenda of the Executive Council meeting held on 20-06-2020, Dr. Indu Malhotra, IAS, DPI (Colleges) Punjab stated that Mr. Rahul Bhandari, IAS, Secretary, Higher Education, Govt. of Punjab, has expressed that he will give his comments on these two items only after receiving Agenda in respect of these items. Whereas, other Members attending the meeting expressed that let these items be presented by the Chairman of the Executive Council and accordingly, the Chairman of the Executive Council presented the Agenda of items No. 3 and 4 in the meeting of the Executive Council held on 20.06.2020.
6. After due deliberation and discussion, rest of the Members passed all the items as recommended by Academic Council and Finance Committee in their respective meetings held on 19. 02. 2020 and 20. 02. 2020 respectively. ***Thus, the Agenda of items No. 3 & 4, i.e., to confirm the proceedings of the Academic Council and Finance Committee stood passed in the meeting of the Executive Council held on 20-06-2020 by all other present members of Executive Council.*** Only the comments, if any, from the Secretary, Department of Higher Education, Govt. of Punjab, were to be received in respect of these two items of the Agenda and accordingly, the views expressed by Dr. Indu Malhotra, IAS, were recorded.
7. It is ***pertinent to mention here that the University did not receive any comments on items No. 3&4 of the Agenda of the Executive Council*** on which Dr. Indu Malhotra, IAS, DPI(Colleges) Punjab had stated that Mr. Rahul Bhandari, IAS, Secretary, Higher Education, Govt. of Punjab, has expressed that he will give his comments on these two items only after receiving Agenda in respect of these items. ***Whereas, the University has received certain queries in respect of other items of the Agenda*** from the Secretary, Higher Education, Govt. of Punjab, through the Director of Public Instructions (C) Pb. vide Memo No. P.A/DPICC2/SPL/2020-266 dated 01-07-2020 ***on the resolutions of the meeting of the Executive Council passed unanimously*** in its meeting held on 20-06-2020. The specific observations of the university on these queries are as under:

Specific Observations :

Item No. 8

To consider the extension of services of Dr. Gaytri Sharma, Medical Officer for one year on contract basis with consolidated salary of Rs. 80,000/- w.e.f. 01.08.2020 to 31.07.2021 or till the vacancy is filled up through advertisement, on earlier terms and conditions.

- (a) In this regard, it is stated that the ***said item stood passed unanimously on 20-06-2020*** because no member including Dr. Indu Malhotra, IAS, DPI (Colleges) Punjab, representing Secretary, Higher Education, Govt. of Punjab, made any specific remarks or reservation regarding the said item.
- (b) However, it may be taken into consideration that ***University is autonomous body having its own Regulations***, which have been framed under the RGNUL Act. Part (III) Section (C) of these Regulations deals with appointment of different Officers of the University including Medical Officer.



- (c) The relevant part of the RGNUL Regulations is that "The Medical Officers may be appointed on contractual basis and fixed salary by the Vice-Chancellor. The appointment may be whole time or part time."
- (d) The said Regulations do not prescribe the retirement age of the Medical Officer as 60 years. Even in the query raised by the Secretary, Higher Education, Govt. of Punjab, it has been mentioned that the retirement age of the University employee is 60 years; whereas as per RGNUL, Regulations, the retirement age is 65 years and on contract basis the employees can continue up to 70 years.
- (e) In the Agenda, ***the note to the item No.8 under reply makes it amply clear that under what circumstances her extension has been recommended and why the post could not be advertised, i.e., the special circumstances due to Covid-19 pandemic and consequent lockdown.***
- (f) ***The observation by the Secretary, Higher Education, Govt. of Punjab, to start the process of filling up the post and advertisement should be issued within 2 days and remaining procedure should be completed before 31-07-2020 cannot be complied with as the item has already been passed by the Executive Council in its meeting held on 20-06-2020. After the Agenda has been passed unanimously, raising questions and that to beyond the Regulations is not possible. It is respectfully stated and reiterated that this item already stood passed unanimously by the Executive Council on 20-06-2020.***

Item No. 10

To confirm of the orders of the Vice-Chancellor, made in anticipation of the approval of the Executive Council, extending the Ex-India Leave (Extra Ordinary Leave without Pay) in respect of Dr. Manpreet Kaur, Assistant Professor of Law for further one year i.e., 01.07.2020 to 30.06.2021.

- (a) ***In the note to item No. 10, it is nowhere mentioned that Dr. Manpreet Kaur sought extension in leave due to Covid-19 pandemic. It may be the understanding of the Secretary, Higher Education, Govt. of Punjab, whereas Dr. Manpreet in her e-mail for extension stated that she is asking extension for family reasons.***
- (b) ***The RGNUL Leave Rules for permanent staff have been reproduced in the note to this item, a perusal of the Leave Rules of the University, which are in consonance with UGC guidelines, it is nowhere mentioned that we should know about the nature of visa of the employee proceeding on leave.***
- (c) In the query, the Hon'ble Member has hypothetically presumed that she sought extension due to Covid-19 pandemic situation and she did not come back under the scheme of Govt. of India to bring back persons from abroad.
- (d) ***In the absence of any specific provision for initiating disciplinary action against the employee, who is on leave in accordance with the University as well as UGC guidelines, the suggestion of the Secretary, Higher Education, Govt. of Punjab, cannot be accepted.***
- (e) ***Be that as it may, this item was only for confirmation of the orders of Vice-Chancellor, which have been made in anticipation of approval of Executive Council and the said item was passed unanimously by the Executive Council in its meeting held on 20-06-2020.***



Item No. 11

To confirm of the orders of the Vice-Chancellor, made in anticipation of the approval of the Executive Council, extending the contract appointment of Ms. Lovepreet Kaur, Assistant Professor of Law, upto 30.06.2021 i.e. till the extension of ex-India Leave (Extraordinary leave) of Dr. Manpreet Kaur, Assistant Professor of Law, on earlier terms and conditions.

As mentioned by the Secretary, Higher Education, *this item was co-related with Item No. 10 and hence stood answered as above.*

Item No. 14

To confirm of the orders of the Vice-Chancellor made in anticipation of the approval of the Executive Council, regarding extending the term of appointment of Er. R.K. Sharma, SDE on contract basis till he completes the age of 70 years and allowed to be relieve at the end of the month i.e. 30.11.2020, on earlier terms and conditions.

- (a) It is stated that as mentioned in relation to item No. 8 above, the *University has its own Regulations* under which the contractual appointment can be given upto the age of 70 years and the extension was recommended accordingly.
- (b) *This item also was passed unanimously by the Executive Council in its meeting held on 20-06-2020.*

Item No. 16

To note the Action Taken Report (ATR) of the Agenda Item No. 6 of the previous meeting of the Executive Council which was held on 08.02.2020 (Annexure-15), to seek the Legal Opinion, from the Advocate General, Punjab, with regard to recovery of excess House Rent allowance paid to the employees of the RGNUL, Punjab.

- (a) The excess payment of HRA was discussed in detail in the Executive Council in its meeting held on 08-02-2020 in which the then Officiating Secretary, Higher Education Mr. Anurag Verma, IAS participated. *It was in the said meeting that it was decided to seek the opinion of the Advocate General on the matter. It is worth noting that the said item was also unanimously passed by the Executive Council in its meeting held on 08-02-2020.*
- (b) It is pertinent to mention here that item no. 16 of the Agenda of Executive Council meeting held on 20-06-2020 *is not a fresh item but only a noting item* on the action taken report of the Agenda item No. 16 of the previous meeting, which was held on 08-02-2020. Therefore, the question as to why the opinion of Advocate General, Punjab was sought when competent authority for the same is Finance Department, Punjab dose not arise at this stage.
- (c) Be that as it may, this item No. 16 of the Agenda of Executive Council meeting, which was held on 20-06-2020 was *unanimously noted by all the Members of the Executive Council.*

Item No. 18

To note the decision of the General Council in its meeting held on 19.02.2020, regarding implementation of Punjab Govt. Notification No. 1/12/17-RCI/96 dated 12.04.2017 to increase the reservation quota for backward class from 5% to 10%



for admission purpose as recommended by the Executive Council in its meeting held on 08.02.2020.

- (a) With regard to item No. 18, it is pointed out that *this item was also only a noting item* to note the *decision of the General Council* meeting held on 19-02-2020 regarding implementation of Punjab Govt. notification dated 12-04-2017.
- (b) A perusal of the note to the said item makes it amply clear that the said item was considered by the Executive Council in its meeting held on 08-02-2020 and *it was on the recommendations of the unanimous decision of the Executive Council that it was placed before the General Council the meeting of which was held on 19-02-2020.*
- (c) *The decision of the General Council was placed before the Executive Council only for the purpose of noting by the Executive Council* in its meeting held on 20-06-2020.
- (d) It is worth noting here that in the meeting of the General Council dated 19-02-2020, the Secretary, Higher Education was duly represented by the Special Secretary, Higher Education Mr. M.P. Arora, IAS. *The meeting was chaired by the Hon'ble Chief Justice of Punjab & Haryana High Court and Chancellor, RGNUL, Punjab.*
- (e) *After having participated in the collective body meeting of the General Council, which was higher in hierarchy as per the RGNUL Act, passed by the Legislature of the State of Punjab, subsequently, it cannot be questioned in the meeting of the Executive Council, which is lower in hierarchy, and that too when the item had been noted unanimously during the meeting.*
- (f) *The sanction of the Regulatory Body i.e., BCI, is a must for admitting students in the Professional Course.* Only those number of students can be admitted in a professional Course which are sanctioned by the Regulatory Body, i.e., Bar Council of India (BCI).

Be that as it may, all the queries raised by the Secretary, Department of Higher Education, Govt. of Punjab, have been answered as above and no further action is required to be taken.

Decision :

- (i) After thoughtful consideration and detailed discussion the Hon'ble Members of the Executive Council unanimously resolved to approve the Proceedings and Action Taken Report of the previous meeting of the Executive Council held on 20.06.2020 (Annexure-1).
- (ii) The Chairman explained the reply of the University on each of the query raised by the Secretary, Higher Education, Govt. of Punjab (Annexure-2). All the members felt satisfied with the reply of the university as per discussion and hence all the queries were settled. It was further resolved as under :
 - (a) The post of Medical Officer in the University should be advertised within 7 days.



- (b) The University shall provide to the govt. the list of all those employees, who are working in this University after attaining the age of 65 years.
- (c) The University shall provide to the govt. the list of all those teachers who have gone on long Extra Ordinary Leave (EOL) and what arrangements have been made in their places so as to ensure that the university teaching does not suffer.
- (d) The University should write to Bar Council of India (BCI), Delhi, in continuation with its earlier letter permitting the University to have additional seats under reservation for Backward Classes. In this regard, the Registrar along with some faculty members can personally meet the Chairman of BCI, so as to obtain permission for additional seats under Reservation for BC and Economically Weaker Sections.

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ITEM (2) To peruse and approve the recommendations of Academic Council meeting which was held on 22.09.2020 (Annexure-3).

The Chairman read out the recommendations of the Academic Council which was made in its meeting held on 22.09.2020.

Decision :

After thoughtful consideration and detailed discussion the Hon'ble Members of the Executive Council unanimously resolved to approve the proceedings of the Academic Council meeting which was held on 22.09.2020.

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ITEM (3) To peruse and approve the recommendations of Finance Committee meeting which was held on 07.11.2020 (Annexure-4).

The Chairman read out the recommendations of the Finance Committee which was made in its meeting held on 07.11.2020.

Decision :

After thoughtful consideration and detailed discussion the Hon'ble Members of the Executive Council unanimously resolved to approve the proceedings of the Finance Committee meeting which was held on 07.11.2020 (Annexure-4). Further, it was resolved that in the next meeting of the Executive Council, the financial position of the university should be submitted.



ITEM (4)

To consider the comparative statement for Honorarium/Sitting Fees received from other NLUs and fixing the sitting fees to be paid to Internal Members of the Statutory Bodies of the RGNUL, Punjab, as given below :

Comparative Statement for Honorarium/Sitting Fees Paid to Internal Members by other NLUs.


Sr. No.	University	Provision
1.	Maharashtra National Law University, Nagpur	Rs. 6000/- per sitting
2.	Hidayatullah National Law University, Raipur	Rs. 5000/- per sitting
3.	Damodaram Sanjivayya National Law University, Visakhapatnam	Rs. 5000/- per sitting
4.	Maharashtra National Law University, Mumbai	Rs. 2000/- + Travelling of Rs. 1000/- per sitting
5.	National University of Advanced Legal Studies, Kochi, Kerala	Rs. 3000/- per sitting
6.	National Law University, Delhi	Rs. 3000/- per sitting
7.	National Law School of India University, Bengaluru	Rs. 2000/- per sitting
8.	Tamil Nadu National Law University, Tamil Nadu	Rs. 2000/- per sitting
9.	National Law University, Jodhpur	No Provision
10.	HP National Law University, Shimla	No Provision

The Chairman read out that with regard to the Item No. 19, of the previous meeting of the Executive Council held on 20.06.2020, regarding revised rates of honorarium as Sitting Fee @ Rs. 5000/- for the Hon'ble Members of the respective Statutory Bodies/Meetings of the Rajiv Gandhi National University of Law, Punjab. The Hon'ble Member of the Executive Council resolved as under :

The Hon'ble Members of the Executive Council perused the revised rates of honorarium as Sitting Fee @ Rs. 5000/- for the Hon'ble Members of the respective Statutory Bodies/Meetings of the Rajiv Gandhi National University of Law, Punjab, as per decision of the Executive Council in its meeting held on 08.02.2020, Para-40. And the Hon'ble Members unanimously resolved to confirm the same. It was further resolved that the sitting fee for all meetings /viva-voce/ webinars/resource persons held online since March 2020 be also paid to such persons. It was also resolved that honorarium shall be @ of Rs. 5000/- per meeting subject to the maximum of Rs. 10,000/- to outside members for attending the meetings of the Statutory Bodies. It was also resolved that RGNUL will collect information from other NLU's regarding payment to internal members.

Accordingly, the RGNUL has taken action and wrote a letter to the others National Law Universities to for providing the information regarding payment of sitting fee to Internal Members of the Statutory Bodies. The information collected from the others NLU's is given above in the table and placed before the Hon'ble Members of the Executive Council for kind perusal.

Submitted for kind consideration and fixing the appropriate Honorarium/Sitting Fees to the Internal Members of the Statutory Bodies, please.



Decision :

After thoughtful consideration and detailed discussion the Hon'ble Members of the Executive Council unanimously resolved that no sitting fee should be paid to the internal members of the statutory bodies of the RGNUL, Punjab.

ITEM (5)

To consider the representation of Mr. Sukhvir Singh, working against the post of Field Assistant/ Field Organiser and designated as Field Officer for allowing pay scale of Rs. 15600-39100+GP 5400 (Annexure-5).

The Chairman read out that :

1. Mr. Sukhvir Singh had been appointed against the post of Field Assistant/Field Organiser on a fixed salary of Rs. 14600/- per month on contractual basis w.e.f. 14.11.2008 and his salary was increased from time to time while re-appointment/ extension of his contractual period.
2. The post of Field Assistant /Field Organiser was advertised in the month of October, 2011 and he was selected as Field Assistant/ Field Organiser through properly constituted selection committee on contract/ temporary basis on a consolidated salary of Rs. 22010/- per month w.e.f. 09.02.2011 in the pay scale of 10300-34800+ GP-3800 (with initial pay of Rs. 14500/-). His pay scale was upgraded to Rs. 10300-34800+GP-4400 (with initial pay of Rs. 17420/-) w.e.f. the date of the decision i.e. 10.01.2013 of the FC/EC meetings held on 10.01.2013 (vide para-2/11).
3. His services were regularized w.e.f. 01.12.2014 in the respective pay scale of the post with admissible allowances after protecting the pay already being drawn under contract appointment at RGNUL. Other service conditions shall be subject to the provisions of the RGNUL Act, Statutes and Regulations as per applicable from time to time.
4. Keeping in view the nature of his duties, qualification and experience, the Executive Council at its meeting held on 09.02.2017, allowed him the designation of Field Officer and also a special allowance of Rs. 2000/- per month.
5. Earlier his case for promotion in the Pay Scale of Rs. 15600-3900+GP 5400 was placed before the FC/EC and it was deferred and again was placed in the meeting of FC/EC meeting held on 08.02.2020 and the case was rejected.
6. There is again request from Mr. Sukhvir Singh to allow him the pay scale of Rs. 15600-39100+GP 5400.

Decision :

After thoughtful consideration and detailed discussion the Hon'ble Members of the Executive Council unanimously resolved to approve that every employee should get at least one promotion in his/her career. Accordingly, the case of Mr. Sukhvir Singh to place him in the next higher scale was approved. However, in the next meeting, the role of Field Officer shall be placed before the Executive Council.



ITEM (6)

To consider the request of Mr. Gurtej Singh, Peon, for promotion as Guest House Care Taker/ Attendant on grade pay of Rs. 5910-20200+GP-1900.

The Chairman read out that :

1. It is submitted that Mr. Gurtej Singh has been working as Peon with Rajiv Gandhi National University Law, Punjab w.e.f. 01.03.2007 on contractual basis and consolidated salary with break in service time to time and his services have been regularized on 01.04.2015 as per RGNUL Regulations in the pay scale of Rs. 4900-10680+GP-1650 (Initial Pay 6950/-).
2. He has performed the duty of Attendant at RGNUL Guest House in addition to his duty as Peon, vide letter No. RGNUL/429-32 dated 05.03.2010 and from 05.03.2010 to 12.11.2013 he has also assisted in the functioning of Guest House as and when required till date vide letter No. 6213-15/RGNUL dated 12.11.2013 (**Annexure-6**), and he has attended the work of Photostats of the meeting branch vide letter No. RGNUL/818 dated 17.07.2012 (**Annexure-7**). He has passed 10+2 from Punjab School Education Board, Mohali in 2nd Division.
3. There is a provision of 02 posts of Care Taker in the pay scale of Rs. 5910-20200+GP-1900 in the Budget Provision 2020-21. But RGNUL has not yet approved the qualifications for the said post.
4. The qualification submitted by Mr. Gurtej Singh, Peon for the post of Care Taker is the prescribed qualification for the post of Care Taker at Punjabi University, Patiala which is reproduced below :
 - (i) "Matric 1st class/2nd class with 3/5 years' experience of Management in a Guest House or Catering respectively".
 - (ii) Mr. Gurtej Singh, has fulfilled the prescribed education qualification of care taker on the pattern of the Punjabi University, Patiala, but he has worked as Attendant at RGNUL in addition to his duty as Peon.
5. As per RGNUL Regulations there is a provision for promotion of class 'C' employees to class 'B' post if the employee has prescribed academic qualification for the relevant Class 'B' post, as approved by the Executive Council in its meeting dated 11.03.2014, Para 7.

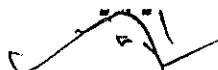
Promotion for class 'C' employees

 - (1) He prescribed academic qualification for the relevant class 'B' post.
 - (2) Has requisite capacity and capability to handle the work of class 'B' post.

Explanation: The RGNUL may hold a written and practical test to determine the capacity and capability of class 'C' employee for the relevant class 'B' post.
6. If approved, his case can be considered for appointment/promotion for the class 'B' post as per Regulations mentioned above at Sr. No. 5 for promotion of class 'C' employees to Class 'B' post. Before, giving the aforesaid benefit to him, his case may be reviewed by a Screening-cum-Selection Committee approved by the worthy Vice-Chancellor.

Decision :

After thoughtful consideration and detailed discussion the Hon'ble Members of the Executive Council unanimously resolved that the post of Guest House Care Taker/Attendant should be first advertised and the suitability of the person be determined, only after that the case of Mr. Gurtej Singh, Peon, can be considered.



- ITEM (7)** To consider the re-appointment of Dr. Harjinder Kaur, Assistant Librarian on a contract basis and admissible salary for a period of one year or till the regular selection is made through advertisement whichever is earlier, on earlier terms and conditions w.e.f. 02.12.2020 to 30.11.2021 with a break in service for 01.12.2020.

The Chairman read out that the term of contract in respect of Dr. Harjinder Kaur, who is working as Assistant Librarian on contract basis and admissible salary, is coming to an end on 30.11.2020. Librarian has stated that the work & conduct of Dr. Harjinder Kaur, Asstt. Librarian found satisfactory and has recommended to extend her contract for further period.

The Hon'ble Vice-Chancellor has approved the re-appointment of Dr. Harjinder Kaur, Assistant Librarian for one year on contract basis and admissible salary from 02.12.2020 to 30.11.2021 with break in service for 01.12.2020, or till the regular selection is made through advertisement, whichever is earlier, on earlier terms and conditions.

Decision :

After thoughtful consideration and detailed discussion the Hon'ble Members of the Executive Council unanimously resolved that the post of Librarian as well as Assistant Librarian should be advertised. However, Dr. Harjinder Kaur is allowed extension for one year i.e., w.e.f. 02.12.2020 to 30.11.2021 with a break in service for 01.12.2020 on earlier terms and conditions, or till the post is filled up through regular selection, whichever is earlier.

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- ITEM (8)** To consider the extension of appointment of Mr. Karam Chand Rana, Supdt. (Establishment) for one year on contract basis and admissible salary w.e.f. 01.12.2020 to 30.11.2021, on earlier terms and conditions.

The Chairman read out that the term of contract in respect of Mr. Karam Chand Rana, who is working as Supdt.(Establishment) on contract basis and admissible salary, is coming to an end on 30.11.2020. His date of birth is 20.05.1952 and he will be completing the age of 69 years as on May, 2021 and he is medically fit.

The Hon'ble Vice-Chancellor has approved the extension of appointment of Mr. Karam Chand Rana, Supdt. (Establishment) for one year on contract basis and admissible salary w.e.f. 01.12.2020 to 30.11.2021, on earlier terms and conditions.

Decision :

After thoughtful consideration and detailed discussion the Hon'ble Members of the Executive Council unanimously resolved that the post of the Superintendent should be advertised. However, the Members approved the extension of appointment of Mr. Karam Chand Rana, Supdt. (Establishment) for one year w.e.f. 01.12.2020 to 30.11.2021, on contract basis and admissible salary, on earlier terms and conditions, as proposed or till the post is filled up through regular process, whichever is earlier.



ITEM (9)

To consider the application dated 05.11.2020 to Mr. Rajat Dixit; Ms. Lovepreet Kaur; Ms. Ananya Sharma and Ms. Sonika, Ph.D. Research Scholars and Assistant Professors of Law RGNUL, Punjab requesting reconsideration of Ph.D. Fee for Faculty Members (Annexure-8).

Sr. No.	Mode of Fee	Fee
	Fee of Ph.D. Entrance Test – General Category SC/ST/SAP Category	Rs. 2500/- Rs. 1500/-
1.	Application Fee	Rs. 2000/-
2.	Enrolment Fee	Rs. 5000/-
3.	Registration Fee	Rs. 10,000/-
4.	Annual Fee	Rs. 5000/-
5.	[Library & Computer Lab Fee per annum]	Rs. 5000/-
6.	[Late submission of progress report after 31 st March / 30 th September each year and Annual Seminar after 31 st March each year]	Rs. 2000/- per half yearly
7.	Thesis Submission Fee	Rs. 15,000/-
8.	Fee for Extension of Time for Thesis submission by six month at a time.	Rs. 8000/-
9.	Fee for one additional opportunity for the second viva-voce	Rs. 10,000/-
10.	Re-enrolment Fee	Rs. 5000/-
11.	Re-submission of thesis fee	Rs. 10,000/-
12.	Provisional Certificate Fee	Rs. 2000/-
13.	Change of Supervisor	Rs. 5000/-
14.	Change of Area of research	Rs. 5000/-
15.	Copy of an Examiner Report of Thesis evaluation and viva-examination Report	Rs. 1000/- per report

The Chairman read out that Mr. Rajat Dixit, Ms. Lovepreet Kaur, Ms. Ananya Sharma; Mr. Rajat Dixit; and Ms. Sonika, Ph.D. are registered as Ph.D. Scholars at RGNUL, Punjab. At present they are paying the above mentioned fee as per Regulations. They have been working as Assistance Professor since 01.08.2019, 12.02.2020, 14.02.2020 and 16.03.2020 respectively. The RGNUL Regulations provide that the faculty members shall the given fifty per cent concession of fee if they are registered as research scholars at RGNUL, Punjab.

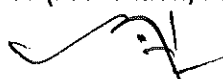
Decision :

After thoughtful consideration and detailed discussion the Hon'ble Members of the Executive Council unanimously resolved to approve the fifty per cent concession of Ph.D. Fee for the internal faculty members registered at RGNUL, Punjab, in addition the above applicants.

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ITEM (10)

To confirm the orders of the Hon'ble Vice-Chancellor, made in anticipation of the approval of the Executive Council, for reconstitution of Internal Complaints Committee (ICC) under Section-4 of the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013.



The Chairman read out that :

1. The Rajiv Gandhi National University of Law, Punjab has constituted the Internal Complaints Committee under Section- 4 of the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013. In this respect, notification was issued vide Notification No. 11011 dated 01-08-2017.
2. As per Section 4(3) of the above said Act, the terms of the Presiding Officer and Members of the Internal Complaints Committee is for three years. As such, the term of the said committee was up to 04-08-2020.
3. Therefore, there was a need to reconstitute the Internal Complaints Committee for another three years. Further, Dr. Shilpa Jain, Assistant Professor of Law is on long Extra Ordinary Leave without pay. Therefore under Section 4(4) of the Act, the vacancy created in absence of Dr. Shilpa Jain is also required to be filled by fresh nomination in accordance with the provisions of this section.
4. The Vice-Chancellor in anticipation of the approval of the Executive Council has reconstituted the Internal Complaints Committee under Section- 4 of the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013, which is given as Annexure-9.

Decision :

After thoughtful consideration and detailed discussion the Hon'ble Members of the Executive Council unanimously resolved to confirm and approved the orders of the Vice-Chancellor, for reconstitution of Internal Complaints Committee (ICC) under Section-4 of the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013.

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ITEM (11) To confirm the orders of the Hon'ble Vice-Chancellor, made in anticipation of the approval of the Executive Council, regarding appointment of the following as members of the Unfair Means Committee (UMC) for the Academic Session 2020-21 (i.e., upto 31.08.2021) :-

- | | | |
|----|---------------------|-----------------------------|
| 1. | Dr. Sharanjit | Associate Prof of Law, |
| 2. | Dr. Brindpreet Kaur | Assistant Prof of Economics |
| 3. | Dr. Manoj Kumar | Assistant Prof of Law |

The Chairman read out that as per provision of the ordinance, Unfair Means Committee of three members is to be constituted to decide the Unfair Means/ Misconduct cases during the current academic session of the University. Keeping in view this, the Hon'ble Vice-Chancellor has approved the above said Committee for the Academic Session 2020-21 (upto 31.08.2021) in anticipation approval of the Executive Council.

Decision :

After thoughtful consideration and detailed discussion the Hon'ble Members of the Executive Council unanimously resolved to confirm and approved the orders of the Vice-Chancellor, for appointing the above said teachers as members of the Unfair



Means Committee (UMC) for the Academic Session 2020-21 (i.e., upto 31.08.2021).

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ITEM (12)

To confirm the orders of the Hon'ble Vice-Chancellor made in anticipation of the approval of the Executive Council, regarding 30 days half pay leave w.e.f. 08.09.2020 to 07.10.2020 (inclusive) and further 30 days earned leave w.e.f. 08.10.2020 to 06.11.2020 (inclusive) on medical ground with the combination of maternity leave in respect of Dr. Shiv Satish Sharda, Assistant Professor of Law under RGNUL Regulations Clause 11(2) of Leave Rules for Permanent Teaching Staff (Annexure-10).

The Chairman read out that Dr. Shiva Satish Sharda, Assistant Professor of Law has requested for grant her medical leave/earned leave on medical ground for two months with the combination of Maternity leave vide her request on 08.09.2020. The doctor has advised her rest for two more months (Annexure-11).

Dr. Shiva Satish Sharda joined this University on 01.07.2017 as Assistant Professor of Law on regular basis. As such she has completed three years regular service in this University as on 30.06.2020. She was granted maternity Leave w.e.f. 12.03.2020 to 07.09.2020 on the birth of her second child. She has in her account 30 days half pay leave which will be granted on the basis of medical certificate and 36 days earned leave as on 30.06.2020.

As per Leave Regulations of RGNUL, Maternity leave shall be combined with earned leave, half pay leave or extraordinary leave, if the request is supported by medical certificate as per Regulations (Annexure-12).

In view of the above, the Hon'ble Vice-Chancellor has sanctioned the 30 days half pay leave to Dr. Shiva Satish Sharda, Asstt Prof of Law, w.e.f. 08.09.2020 to 07.10.2020 (inclusive) and for 30 days earned leave i.e. from 08.10.2020 to 06.11.2020 (inclusive) on medical ground with the combination of maternity leave under RGNUL Regulations Clause-11(2) of Leave Rules for Permanent Teaching Staff.

Decision :

After thoughtful consideration and detailed discussion the Hon'ble Members of the Executive Council unanimously resolved to confirm and approved the orders of the Vice-Chancellor, for allowing 30 days half pay leave w.e.f. 08.09.2020 to 07.10.2020 (inclusive) and further 30 days earned leave w.e.f. 08.10.2020 to 06.11.2020 (inclusive) on medical ground with the combination of maternity leave in respect of Dr. Shiva Satish Sharda, Assistant Professor of Law under RGNUL Regulations Clause 11(2) of Leave Rules for Permanent Teaching Staff (Annexure-10).

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ITEM (13)

To confirm the orders of the Hon'ble Vice-Chancellor made in anticipation of the approval of the Executive Council, regarding the three months' notice period with effect from 01.08.2020 to 31.10.2020 submitted by Dr. Shilpa Jain, Assistant Professor of Law and accepted as per RGNUL Regulations. She is on Extra Ordinary Leave (without pay) w.e.f. 01.11.2019 to 31.10.2020 with permission to retain her lien as she has joined as Associate Professor at Dharmshastra National Law University, Jabalpur.



The Chairman read out that an application was received from Dr. Shilpa Jain, Assistant Professor of Law through email dated 31.07.2020 to consider her three months' notice period with effect from 01.08.2020 to 31.10.2020 as she wants to leave her job at RGNUL as Assistant Professor of Law.

Dr. Shilpa Jain, was appointed as Assistant Professor of Law on regular basis vide letter No. RGNUL/2901 dated 17.06.2017 and she joined her duty on 01.07.2017. Her appointment was for a period of one year on probation from the date of joining i.e. 01.07.2017 and she crossed the probation period after completing one year satisfactory service and her services were regularised w.e.f. 01.07.2017.

Dr. Shilpa Jain, Assistant Professor of Law, is on Extra Ordinary leave (without pay) w.e.f. 01.11.2019 to 31.10.2020 with permission to retain her lien for one year i.e. from 31.10.2019 to 31.10.2020 with this University as Assistant Professor. She was relieved from her duty at RGNUL on 31.10.2019 (A.N) to enable her to join her as Associate Professor at Dharmshastra National Law University, Jabalpur.

As per RGNUL Regulations regarding appointments of regular teachers Section A-I Clause-22 Resignation and Termination of service is as under :

- (1) A regular teacher may resign from his / her post by serving a notice of one month during the probation period and three months' notice after confirmation of services or paying salary for that period in lieu of notice.

Dr. Shilpa Jain is a regular teacher and as per the RGNUL Regulations she is required to serve three months' notice period before leaving her job. Her resignation was accepted w.e.f. 31.10.2020 (AN) after the expiry of three months' notice period.

In view of the above, the Vice-Chancellor has approved the three months' notice period with effect from 01.08.2020 to 31.10.2020 submitted by Dr. Shilpa Jain and accepted as per RGNUL Regulations. She was relieved from her service on 31.10.2020 (AN) (after obtaining the No Due Certificate from the concerned department/branches).

Decision :

After thoughtful consideration and detailed discussion the Hon'ble Members of the Executive Council unanimously resolved to confirm and approved the orders of the Vice-Chancellor, for accepting the three months' notice period with effect from 01.08.2020 to 31.10.2020 of Dr. Shilpa Jain, Assistant Professor of Law, as per RGNUL Regulations and approved the acceptance of her resignation from the post of Asstt. Professor of Law. The Hon'ble Members also congratulated Dr. Shilpa Jain for her joining as Associate Professors at Dharmshastra National Law University, Jabalpur.

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ITEM (14)

To confirm the orders of the Hon'ble Vice-Chancellor made in anticipation of the approval of the Executive Council, for extending the term of appointment of Dr. Niraj Pasricha, Finance Officer for one year on contract basis and admissible salary w.e.f. 25.08.2020 to 24.08.2021, on the same terms and conditions.

The Chairman read out that Dr. Niraj Pasricha has been working as Finance Officer on contract basis and admissible salary. His term of appointment expires on 24.08.2020. His date of birth is 05.01.1955 and he will be attaining the age of 66 years as on 05.01.2021.



Age limit for appointment of superannuated Non-Teaching persons as per RGNUL Statute 16 reads as under :

"The superannuated Non-Teaching persons may be employed selectively for a specified period keeping in view the need of the University, upto the age of 65 years. Outstanding and experienced person who is keeping good health, may further be employed upto 70 years of age".

His work and conduct has remained satisfactory and University needs his services. Therefore, the Vice-Chancellor has extended the terms of appointment of Dr. Niraj Pasricha, Finance Officer for one year on contract basis and admissible salary w.e.f. 25.08.2020 to 24.08.2021, on the same terms and conditions, subject to the condition that he will have to produce health fitness certificate from the University Medical Officer.

Decision :

After thoughtful consideration and detailed discussion the Hon'ble Members of the Executive Council unanimously resolved to approve that the post should be advertised and the term of the present incumbent, Dr. Niraj Pasricha, Finance Officer, is extended for one year i.e., w.e.f. 25.08.2020 to 24.08.2021 on contract basis and admissible salary or till the post is filled up through regular process, whichever is earlier.

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ITEM (15)

To confirm the orders of the Vice-Chancellor made in anticipation of the approval of the Executive Council, for allowing re-appoint to Ms. Prabhjot Kaur, Gym Trainer-cum-Gym Care Taker on contractual basis and fixed salary of Rs. 25,000/- PM w.e.f. 03.10.2020 to 30.09.2021 with break of 01.10.2020 (02.10.2020 being a holiday).

The Chairman read out that Ms. Prabhjot Kaur, was appointed as Gym Trainer-cum-Gym Care Taker on contractual basis and fixed salary of Rs. 25,000/- PM, her term is expiring on 30.09.2020.

The Administrative Officer has submitted the satisfactory report of her work conduct & performance of duty. The University needs her services. Therefore, the Vice-Chancellor has allowed to re-appoint Ms. Prabhjot Kaur, Gym Trainer-cum-Gym Care Taker on contractual basis and fixed salary of Rs. 25,000/- PM w.e.f. 03.10.2020 to 30.09.2021 with break of 01.10.2020 (02.10.2020 being a holiday), on earlier terms and conditions.

Decision :

After thoughtful consideration and detailed discussion the Hon'ble Members of the Executive Council unanimously resolved to approve the orders of the Vice-Chancellor, for re-appointing to Ms. Prabhjot Kaur, Gym Trainer-cum-Gym Care Taker on contractual basis and fixed salary of Rs. 25,000/- PM, w.e.f. 03.10.2020 to 30.09.2021 with break of 01.10.2020 (02.10.2020 being a holiday).

Further, it was also resolved that keeping in view the sudden death of Sh. Gopal Krishan, Gym Attendant, and considering the condition of his family, an employment on contract basis be



offered to his wife/son/daughter in class III or IV employee post considering their qualifications.

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ITEM (16)

To confirm the orders of the Hon'ble Vice-Chancellor made in anticipation of the approval of the Executive Council, for extending the term of appointment of Mr. Rupinder Singh, Housekeeping Supervisor working on a fixed salary of Rs. 20,000/- PM w.e.f. 01.09.2020 to 28.02.2021 on contract for period of six months on the earlier terms and conditions. The salary of Mr. Rupinder Singh, Housekeeping Supervisor will be charged from the Budget Head "Providing House Keeping Service".

The Chairman read out that the term of appointment of Mr. Rupinder Singh, Housekeeping Supervisor working on contract basis and on a fixed salary, is expiring on 31.08.2020. As per reports received from the Administrative Officer, the work, conduct and performance of duty of Mr. Rupinder Singh, Housekeeping Supervisor has remained satisfactory. The University needs his services.

In view of the above the Hon'ble Vice-Chancellor has extended the term of appointment of Mr. Rupinder Singh, Housekeeping Supervisor on fixed salary of Rs. 20,000/- PM w.e.f. 01.09.2020 to 28.02.2021 on contract for period of six months on the earlier terms and conditions. The salary of Mr. Rupinder Singh, Housekeeping Supervisor will be charged from the Budget Head "Providing House Keeping Service".

Decision :

After thoughtful consideration and detailed discussion the Hon'ble Members of the Executive Council unanimously resolved to confirm and approved the orders of the Vice-Chancellor, for extending the term of appointment of Mr. Rupinder Singh, Housekeeping Supervisor for a period of six months i.e., w.e.f. 01.09.2020 to 28.02.2021 on a fixed salary of Rs. 20,000/- PM on contract basis and earlier terms and conditions. His salary will be charged from the Budget Head "Providing House Keeping Service".

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ITEM (17)

To confirm the orders of the Hon'ble Vice-Chancellor made in anticipation of the approval of the Executive Council (Annexure-13), for extending the term of appointment of the followings Security Guards (Male/Female) :

- (i) For extending the contractual term of appointment of the following Security Guards Male/Female working on consolidated salary of Rs. 11,000/- PM w.e.f. 01.09.2020 to 28.02.2021 for a period of six months, on previous terms and conditions. The salary of these employees will be charged from the Budget Head "Security Services/ Employment of Security Personnel for New Campus".

Male Security Guards			
Sr. No.	Name	Father's Name	Staff-ID
1.	Mr. Gurtej Singh Rana	Sh. Karam Chand Rana	SE-045

2.	Mr. Angrej Khan	Sh. Lala Khan	SE-047
3.	Mr. Surinder Singh	Sh. Sher Singh	SE-048
4.	Mr. Jasminjot Singh	Sh. Baljinder Singh	SE-050
5.	Mr. Binder Kumar	Sh. Hans Raj	SE-051
6.	Mr. Gulab Singh	Sh. Gulzar Singh	SE-052
7.	Mr. Khushdil Singh	Sh. Randhir Singh	SE-053
8.	Mr. Bhupinder Singh	Sh. Mukhtiar Singh	SE-055
9.	Mr. Aslam Khan	Sh. Chand Khan	SE-057
10.	Mr. Lakhveer Singh	Sh. Jaswinder Singh	SE-059
11.	Mr. Ram Singh	Sh. Hardial Singh	SE-063
12.	Mr. Hardeep Singh	Sh. Darshan Singh	SE-064
13.	Mr. Bikkar Singh	Sh. Lachhman Singh	SE-066
14.	Mr. Balwinder Singh	Sh. Gopal Singh	SE-067
Female Security Guards			
15.	Ms. Jaswinder Kaur	Sh. Jagjit Singh	SE-060
16.	Ms. Manjeet Kaur	Sh. Jaswinder Singh	SE-061
17.	Ms. Mamta Rani	Sh. Shashi Kant	SE-062

- (ii) For extending the contractual term of appointment of the following Security Guards working on consolidated salary of Rs. 11,000/- PM w.e.f. 01.07.2020 to 31.12.2020 for a period of six months, on previous terms and conditions. The salary of these employees will be charged from the Budget Head "Security Services/Employment of Security Personnel for New Campus".

Sr. No.	Name	Father's Name	Staff-ID
1.	Mr. Kulbir Singh	Sh. Paramjit Singh	SE-069
2.	Mr. Gurcharan Singh	Sh. Ram Asra	SE-070
3.	Mr. Surinder Singh	Sh. Hari Singh	SE-071
4.	Mr. Gurnam Singh	Sh. Nirjan Singh	SE-073
5.	Mr. Dharam Singh	Sh. Nachatar Singh	SE-074
6.	Mr. Joga Singh	Sh. Chutta Singh	SE-072
7.	Mr. Harpinder Singh	Sh. Kapoor Singh	SE-075

- (iii) For extending the contractual term of appointment of the following Security Guards Male/Female working on consolidated salary of Rs. 11,000/- PM w.e.f. 01.10.2020 to 31.03.2021 for a period of six months, on previous terms and conditions. The salary of these employees will be charged from the Budget Head "Security Services/ Employment of Security Personnel for New Campus".

Sr. No.	Name	Father's Name	Staff ID
1.	Mr. Satnam Singh	Sh. Sukhwinder Singh	SE-043
2.	Mr. Harpal Singh	Sh. Joginder Singh	SE-042
3.	Mr. Ravinder Singh	Sh. Joginder Singh	SE-044
4.	Ms. Rajwinder Kaur	Sh. Darshan Singh	SE-040

Decision :

After thoughtful consideration and detailed discussion the Hon'ble Members of the Executive Council unanimously resolved to confirm and approved the orders of the Vice-Chancellor, for



extending the term of appointment of the said Security Guards (Male/Female) as given in the table for a period of six months, on same terms and conditions. And their salaries be charged from the Budget Head "Security Services/Employment of Security Personnel for New Campus".

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ITEM (18)

To confirm the orders of the Hon'ble Vice-Chancellor made in anticipation of the approval of the Executive Council, for extending the term of appointment of the following Daily Wage Workers hired on DC Rates remuneration for a period of six months w.e.f.01.09.2020 to 28.02.2021. The remuneration of these employees will be charged from the Budget Head "Providing Housekeeping Service".

Sr. No.	Name	Father's/ Husband's Name	Staff ID
1.	Mr. Mangat Singh	Sh. Kuldip Singh	PS-083
2.	Ms. Sukhpal Kaur	W/o Sh. Dharampal Singh	PS-084
3.	Mr. Imran Khan	Sh. Iqbal Muhammad	PS-085
4.	Mr. Harpreet Singh	Sh. Amrik Singh	PS-086
5.	Mr. Dharampal	Sh. Kesar Singh	PS-087
6.	Mr. Kalu Singh	Sh. Surinder Singh	PS-088
7.	Mr. Anokha Singh	Sh. Chanan Singh	PS-089
8.	Ms. Mandeep Kaur	W/o Sh. Ram Partap	PS-090

The Chairman read out that 08 Daily Wage Workers hired on DC Rates remuneration were appointed for a period of six months upto 31.08.2020. Their work, conduct and performance of duty report sent by the Administrative Officer are satisfactory and he has also recommended extension in their services under rules.

In view of the above, the Hon'ble Vice-Chancellor has extended the term of appointment of the above said 08 Daily Wage Workers on a DC Rates remuneration w.e.f. 01.09.2020 to 28.02.2021 for a period of six months on earlier terms and conditions. The remuneration of these employees will be charged from the Budget Head "Providing Housekeeping Service".

Decision :

After thoughtful consideration and detailed discussion the Hon'ble Members of the Executive Council unanimously resolved to confirm and approved the orders of the Vice-Chancellor, for extending the term of appointments of the said Daily Wage Workers, who have hired on DC Rates remuneration for a period of six months w.e.f.01.09.2020 to 28.02.2021. Their salaries will be charged from the Budget Head "Providing Housekeeping Service".

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ITEM (19)

To note the Legal opinion of the Hon'ble Advocate General, Punjab, regarding recovery of excess House Rent Allowance paid to the employees of Rajiv Gandhi National University of Law, Punjab.



The Chairman read out that the Rajiv Gandhi National University of Law, Punjab started functioning since its establishment from Mohindra Kothi, Fountain Chowk, Patiala. Subsequently, on the completion of the new campus, the head quarter of the University was shifted from Mohindra Kothi to New Campus at Sidhuwal, Bhadson Road, Patiala vide Punjab Govt. Notification No. 8/3/14-4Edu.1/1101566/2-14 dated 21-11-2017. An Audit objection was raised by the Audit Team that the employees are entitled to HRA @ 10% along with rural area allowance @ 6% from year 2017 vide Indian Audit and Account Department letter No. SS-II/GIA/LAR/2018-19/99-104 dated 28-02-2019. The matter was placed before the Finance committee of RGNUL, which decided vide Para 3 dated 08-06-2019 to pay House Rent Allowance @ 10% and rural area allowance @ 6% as pointed out by the Audit Report.

The Proceedings of the Finance Committee were approved by the Executive Council in its meeting held on 08-06-2019 vide para 3(3). As per the decision of the Executive Council, a notice was issued and circulated to the employees of the University with regard to recovery of excess amount of House Rent Allowance paid to the employees subject to the condition that the carry home salary shall not be less than 40% of salary (notified vide RGNUL/Accounts/165 dated 20-06-2019).

Representation dated 16-11-2019 was made by certain employees of the University for not recovering the excess paid amount. The said representation was placed before the Executive Council in its meeting held on 08-02-2020, wherein, it was resolved that the matter be referred to the office of the Hon'ble Advocate General, Punjab for legal opinion on the representation of the employees against recovery of excess House Rent Allowance paid to the certain employees. The legal opinion dated 24-06-2020 has been received from Hon'ble Advocate General, Punjab, which is reproduced as under :-

- a. *"On perusal of the facts and decision taken by the Finance Committee dated 08-06-2019 to the effect that recovery of excess amount of HRA has to be made in equal instalments provided, that the carry home salary of an employee should not be less than 40% of the total salary, will not cause any hardship to the employees.*
- b. *The University may also consider on case to case basis if the number of instalments may be increased to mitigate any hardship, which an individual employee may feel. However, the recovery cannot be effected on Class III & Class IV employees.*
- c. *This is my sanguine opinion. I have nothing more to add."*

Accordingly, the matter is placed before the Hon'ble members of Executive Council for consideration and further necessary action.

Decision :

After thoughtful consideration and detailed discussion the Hon'ble Members of the Executive Council unanimously resolved to note and approved the Legal opinion of the Hon'ble Advocate General, Punjab, regarding recovery of excess House Rent Allowance paid to the employees of Rajiv Gandhi National University of Law, Punjab.

Further, it was also resolved that keeping in view legal opinion the amount recovered from Class III and IV employees regarding the excess payment of HRA, be refunded back to them.

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ITEM (20)

To note the orders of the Hon'ble Vice-Chancellor, regarding to provide RGNUL Ambulance with Driver as per requisition received from the Deputy Commissioner, Patiala email dated 03 July, 2020 under the



Disaster Management Act for helping the Corona patients during COVID-19 Pandemic (Annexure-14).

The Chairman read out that the RGNUL, Punjab has provided the University Ambulance with driver, who reported on 04.07.2020 in the office of Deputy Commissioner, Patiala on the requisition of Deputy Commissioner, Patiala, keeping in view of increasing Corona cases during COVID-19 pandemic till further orders vide Ref. No. RGNUL/180 dated 07.07.2020 (Annexure-15). The Ambulance along with the driver has been sent back to the University by the office of the Deputy Commissioner, Patiala, w.e.f. 07.10.2020.

Decision :

After thoughtful consideration and detailed discussion the Hon'ble Members of the Executive Council unanimously resolved to note and approved the orders of the Hon'ble Vice-Chancellor, to provide the Ambulance with Driver as per request from the Deputy Commissioner, Patiala, under the Disaster Management Act for helping the Corona patients during COVID-19 Pandemic (Annexure-14). The Hon'ble Members appreciated the Chairperson and his team to contribute their kind help during Covid-19, pandemic disaster.

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ITEM (21)

To consider and adopt the Criteria for Promotion of non-teaching staff working at RGNUL, Punjab.

The Chairman read out that RGNUL was established in the year 2006. Since then, keeping in view the requirement, Non-Teaching staff was appointed from time to time. As around 14 years have passed, RGNUL has framed its regulations for the regularization of its employees. For some posts, from the lower level to next level and above, the promotion policies have been approved by the Executive Council from time to time but in some cases, there is no promotion policy framed/adopted by RGNUL. To overcome the disparity, the following Regulations /Promotion Policy is proposed for adoption by RGNUL, Punjab :-

S. No.	Designation of the Post	Eligibility for the Post	Criteria for Promotion	Pay Scale and Grade of the Post
1.	System Analyst (Senior Scale)	The posts of System Analyst (Senior Scale) shall be filled on the basis of selection from amongst the System Analyst on the basis of seniority-cum-merit working in the University having at least five-year experience.	(i) Recruitment to the posts of System Analyst (Senior Scale) in the University may be made by promotion on the basis of seniority-cum-merit among System Analyst. (ii) The promotion shall be made on the recommendation of a Screening Committee to be appointed by the Vice-Chancellor. The applications of System Analysts shall be securitized and screened	15600-39100+GP-6600 (Step-II)

			<p>by the office and Screening Committee.</p> <p>(iii) The seniority alone will not be the criteria for promotion. Knowledge of the candidates may also be assessed with respect to Administration of Computing facilities, networking, maintenance of Software (ERP), office automation, website maintenance etc. The candidate should have proficiency in English writing.</p> <p>(iv) The Vice-Chancellor, if satisfied with the recommendations of the Screening Committee may put up the matter before the Executive Council for approval.</p> <p>(v) Salary of the Regular employee shall be fixed in the respective pay scales of the post with admissible allowances after protecting the pay already being drawn at RGNUL.</p>	
2.	Assistant Registrar	<p>The posts of Assistant Registrar shall be filled on the basis of selection from amongst the Superintendents on the basis of seniority-cum-merit working in the University having at least five-year experience.</p>	<p>(i) Recruitment to the posts of Assistant Registrar in the University may be made by promotion on the basis of seniority-cum-merit among Superintendents.</p> <p>(ii) The promotion shall be made on the recommendation of a Screening Committee to be appointed by the Vice-Chancellor. The applications of Superintendents shall be securitized and screened by the office and Screening Committee.</p> <p>(iii) The seniority alone will not be the criteria for promotion. Knowledge of</p>	<p>15600-39100+GP-5700</p>

			<p>the candidates shall also be assessed with respect to drafting and preparation of office notes/notings and writing of official letters. The candidate should have proficiency in English writing.</p> <p>(iv) The Vice-Chancellor, if satisfied with the recommendations of the Screening Committee shall put up the matter before the Executive Council for approval.</p> <p>(v) Salary of the Regular employee shall be fixed in the respective pay scales of the post with admissible allowances after protecting the pay already being drawn at RGNUL.</p>	
3.	Junior Engineer (Civil/Electrical/Horticulture)	<p>The posts of Junior Engineer (Civil/Electrical) shall be filled on the basis of selection from amongst the Junior Engineer (Civil/Electrical) on the basis of seniority-cum-merit working in the University having atleast ten-year experience of regular service.</p>	<p>(i) Recruitment to the posts of Junior Engineer (Civil/Electrical/Horticulture) in the University may be made by promotion on the basis of seniority-cum-merit among Junior Engineer (Civil/Electrical/Horticulture).</p> <p>(ii) The promotion shall be made on the recommendation of a Screening Committee to be appointed by the Vice-Chancellor. The applications of Junior Engineer (Civil/Electrical/Horticulture) shall be securitized and screened by the office and Screening Committee.</p> <p>(iii) The seniority alone will not be the criteria for promotion the candidates shall be assessed as per Punjab Government norms for promotion.</p> <p>(iv) The Vice-Chancellor, if satisfied with the recommendations of the</p>	<p>15600-39100+GP 5400 (Initial Pay 21000) with designation of Assistant Engineer under CAS as per Punjab Government Rules.</p>

			<p>Screening Committee shall put up the matter before the Executive Council for approval.</p> <p>(v) Salary of the Regular employee shall be fixed in the respective pay scales of the post with admissible allowances after protecting the pay already being drawn at RGNUL.</p>	
4.	Technical Assistant	<p>The posts of Technical Assistant (Senior Scale) shall be filled on the basis of selection from amongst the Technical Assistant on the basis of seniority-cum-merit working in the University having atleast five-year experience.</p>	<p>(i) Recruitment to the posts of Technical Assistant in the University may be made by promotion on the basis of seniority-cum-merit among Technical Assistant.</p> <p>(ii) The promotion shall be made on the recommendation of a Screening Committee to be appointed by the Vice-Chancellor. The applications of Technical Assistant shall be securitized and screened by the office and Screening Committee.</p> <p>(iii) The seniority alone will not be the criteria for promotion. Knowledge of the candidates may also be assessed with respect to Administration of Computing facilities, networking, maintenance of Software (ERP), office automation, website maintenance etc. The candidate should have proficiency in English writing.</p> <p>(iv) The Vice-Chancellor, if satisfied with the recommendations of the Screening Committee shall put up the matter before the Executive Council for approval.</p> <p>(v) Salary of the Regular</p>	10300-4800+GP-4800

			employee shall be fixed in the respective pay scales of the post with admissible allowances after protecting the pay already being drawn at RGNUL.	
5.	Library Assistant (Senior Scale)	The posts of Library Assistant shall be filled on the basis of selection from amongst the Library Assistant on the basis of seniority-cum-merit working in the University having at least five-year experience of regular service.	<p>(i) Recruitment to the posts of Library Assistant in the University shall be made by promotion on the basis of seniority-cum-merit among Library Assistant.</p> <p>(ii) The promotion shall be made on the recommendation of a Screening Committee to be appointed by the Vice-Chancellor. The applications of Library Assistant shall be securitized and screened by the office and Screening Committee.</p> <p>(iii) The seniority alone will not be the criteria for promotion. Knowledge of the candidates shall also be assessed with respect to Knowledge of Computer. The candidate should have proficiency in English writing.</p> <p>(iv) The Vice-Chancellor, if satisfied with the recommendations of the Screening Committee shall put up the matter before the Executive Council for approval.</p> <p>(v) Salary of the Regular employee shall be fixed in the respective pay scales of the post with admissible allowances after protecting the pay already being drawn at RGNUL.</p>	10300-4800+GP-4400 (Initial Pay 17420)
6.	Stenographer	The posts of Stenographer shall be filled on the basis of	(i) Recruitment to the posts of Stenographer in the University may be made by promotion on the	10300-34800+GP-4400 (Initial Pay

		selection from amongst the Steno-Typist on the basis of seniority-cum-merit working in the University having at least three-year experience.	<p>basis of seniority-cum-merit among Steno-Typist.</p> <p>(ii) The promotion shall be made on the recommendation of a Screening Committee to be appointed by the Vice-Chancellor. The applications of Steno-Typists shall be securitized and screened by the office and Screening Committee.</p> <p>(iii) The seniority alone will not be the criteria for promotion. The eligible candidates are required to qualify the written test with a minimum speed of 100 (hundred) word per minute in English Short-hand and the candidate should be able to transcribe the matter at the speed of 15 (fifteen) word per minute. The eligible and test qualified Steno-Typists may be interviewed by Selection Committee constituted by the Vice-Chancellor.</p> <p>(iv) The Vice-Chancellor, if satisfied with the recommendations of the Screening Committee shall put up the matter before the Executive Council for approval.</p> <p>(v) Salary of the Regular employee shall be fixed in the respective pay scales of the post with admissible allowances after protecting the pay already being drawn at RGNUL.</p>	17420)
7.	Head Mali	The posts of Head Mali shall be filled on the basis of selection from amongst the Head Mali on	(i) Recruitment to the posts of Head Mali in the University may be made by promotion on the basis of seniority-cum-merit among Head Mali.	5910-20200+GP-1800 (Initial Pay 7100)



		<p>the basis of seniority-cum-merit working in the University having at least five-year experience of regular service.</p>	<p>(ii) The promotion shall be made on the recommendation of a Screening Committee to be appointed by the Vice-Chancellor. The applications of Head Mali shall be securitized and screened by the office and Screening Committee.</p> <p>(iii) The seniority alone will not be the criteria for promotion. Knowledge of the candidates may also be assessed with respect to Knowledge of Computer. The candidate should have proficiency in English writing.</p> <p>(iv) The Vice-Chancellor, if satisfied with the recommendations of the Screening Committee shall put up the matter before the Executive Council for approval.</p> <p>(v) Salary of the Regular employee shall be fixed in the respective pay scales of the post with admissible allowances after protecting the pay already being drawn at RGNUL.</p>	
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Decision :

After thoughtful consideration and detailed discussion the Hon'ble Members of the Executive Council unanimously resolved to approve the following Criteria for Promotion of the above said non-teaching staff, who are working at RGNUL, Punjab :

1. The Branch Head shall scrutinize the service record and applicable criteria of the applicant and shall prepare a report regarding.
 - (a) Eligibility as per RGNUL Regulations
 - (b) Performance of duty and particularly report that there is no serious laps/irregularity/indiscipline in the performance of duty.



2. The Vice-Chancellor shall constitute a Screening Committee to make recommendations after reviewing the performance report of the eligible candidates.
3. The Vice-Chancellor, if satisfied with the recommendations of the Screening Committee may put up the matter before the Executive Council for approval.
4. The applications of the eligible candidate shall be scrutinized only once in a year.

Further, It was resolved to authorize the Hon'ble Vice-Chancellor to take appropriate decision to complete other modalities in this regard and also consider any other category of employees who are left out in the scheme of above promotion policy.

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ITEM (22) To consider the matter for nomination of one member of the Search Committee for appointment of the Vice-Chancellor, Rajiv Gandhi National University of Law, Punjab.

The Chairman read out that the five-year term of the present Vice-Chancellor, Professor (Dr) Paramjit S. Jaswal, Rajiv Gandhi National University of Law, Punjab, comes to an end on February 6, 2021. For the appointment of next Vice-Chancellor, of RGNUL, Punjab, the process for constituting the Committee is required to be initiated well in advance. In this regard the following process is to be followed :-

Section- 22 of RGNUL Act, 2006, provides as under :-

- (2) The Vice-Chancellor, shall be appointed by the Chancellor from out of a panel of not less than three persons recommended by a Committee, constituted under sub-section(3):

Provided that if the Chancellor does not approve of any of the persons so recommended, he may call for fresh recommendations.

- (3) The Committee referred to in sub-section (2), shall consist of three members of whom, one shall be nominated by the Executive Council, one by the Chairman, University Grants Commission, constituted under University Grants Commission Act, 1956 and one by the Chancellor from amongst the retired or serving Judges of the Hon'ble Supreme Court of India or Chief Justice of High Court of Punjab and Haryana. The person nominated by the Chancellor, shall be the Convener of the Committee.

In terms of Section-22(3), as stated above, the Executive Council is to nominate one member of the Search Committee. A letter No 11/CJS dated 12.11.2020 in this regard, has also been received from the office of the Hon'ble Chancellor, RGNUL, Punjab.

Accordingly, the matter is placed before the Hon'ble Members of the Executive Council for nomination of one member of the Search Committee for appointment of the Vice-Chancellor.

Decision :

After thoughtful consideration and detailed discussion the Hon'ble Members of the Executive Council unanimously resolved to nominate Prof (Dr) Faizan Mustafa, Vice-Chancellor, NALSAR



University of Law, Hyderabad, as nominee of Executive Council for the Search Committee for appointing the next Vice-Chancellor, RGNUL, Punjab. Further, it was resolved to communicate the said decision of the Executive Council to the Hon'ble Chancellor for further necessary action.

ITEM (23) Any Other Item

In the end, the Members appreciated the commendable work done by Professor (Dr.) Jaswal during his tenure as Vice-Chancellor of RGNUL, Punjab. They acknowledged his efforts, hard work, futuristic approach and able leadership in building this state-of-the-art campus and making University a renowned institution of higher learning. It was further resolved to communicate the appreciation of the Executive Council to Prof. (Dr.) Paramjit S. Jaswal.

The meeting was concluded with thanks to the Hon'ble Members of the Executive Council and with a Resolution to vote of thanks.


VICE-CHANCELLOR


REGISTRAR