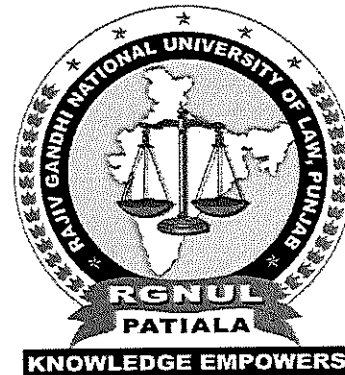


RAJIV GANDHI NATIONAL UNIVERSITY OF LAW, PUNJAB

(Established Under Punjab Act No. 12 of 2006)

Accredited with 'A' Grade by NAAC



PROCEEDINGS OF THE MEETING OF THE RGNUL INTERNAL QUALITY ASSURANCE CELL (IQAC)

held on

06.02.2019

CONFERENCE HALL, ADMINISTRATIVE BLOCK, RGNUL CAMPUS, SIDHUWAL, PATIALA

LIST OF IQAC MEMBERS

1.	Professor (Dr.) Paramjit S. Jaswal <i>Vice-Chancellor</i> <i>RGNU, Punjab</i>	Chairman	16.	Dr. Ivneet Walia <i>Assistant Professor of Law</i> <i>RGNU, Punjab</i>	Member
2.	Professor (Dr.) Naresh Kumar Vats <i>Registrar</i> <i>RGNU, Punjab</i>	Director	17.	Dr. Sangeeta Taak <i>Assistant Professor of Law</i> <i>RGNU, Punjab</i>	Member
3.	Professor (Dr.) L.S. Sidhu <i>Former Head & Dean Academic Affairs</i> <i>Punjabi University, Patiala</i> <i># 4287, Urban Estate, Phase-II, Patiala</i>	Member	18.	Dr. Shilpa Jain <i>Assistant Professor of Law</i> <i>RGNU, Punjab</i>	Member
4.	Professor (Dr.) R.K. Singh <i>Former Head and Professor of Law</i> <i>Punjabi University, Patiala</i> <i>#120, Urban Estate, Phase III</i>	Member	19.	Dr. Gurneet Singh <i>Assistant Professor of Law</i> <i>RGNU, Punjab</i>	Member
5.	Professor (Dr.) Gurpreet Pannu <i>Department of Laws</i> <i>Punjabi University, Patiala</i>	Member	20.	Dr. Saurav Sarmah <i>Assistant Professor of Political Science</i> <i>RGNU, Punjab</i>	Member
6.	Mr. Rajinder Aggarwal <i>District & Sessions Judge</i> <i>Patiala – 147 001</i>	Member	21.	Ms. Isha Mehta <i>Student Alumni</i>	Member
7.	Dr. Niraj Pasricha <i>Finance Officer, RGNU, Punjab</i> <i>(Sr. Administrative Officer)</i>	Member	22.	Ms. Amanat Chahal <i>Student Alumni</i>	Member
8.	Mr. V.K. Goel <i>Advisor (Accounts)</i> <i>RGNU, Punjab</i>	Member	23.	Ms. Vibhuti Jaswal <i>Student Alumni</i>	Member
9.	Dr. Harjinder Kaur <i>Assistant Librarian</i> <i>RGNU, Punjab</i>	Member	24.	Ms. Nisha Agrawal <i>First Year Student</i> <i>RGNU, Punjab</i>	Member
10.	Dr. Sharanjit <i>Associate Professor of Law</i> <i>RGNU, Punjab</i>	Member	25.	Mr. Aditya Vyas <i>Second Year Student</i> <i>RGNU, Punjab</i>	Member
11.	Dr. Kamaljit Kaur <i>Associate Professor of Law</i> <i>RGNU, Punjab</i>	Member	26.	Ms. Priya Agrawal <i>Third Year Student</i> <i>RGNU, Punjab</i>	Member
12.	Dr. Rachna Sharma <i>Assistant Professor of History</i> <i>RGNU, Punjab</i>	Member	27.	Ms. Vibhum <i>Fourth Year Student</i> <i>RGNU, Punjab</i>	Member
13.	Dr. Brindpeet Kaur <i>Assistant Professor of Economics</i> <i>RGNU, Punjab</i>	Member	28.	Ms. Purvi Nanda <i>Fifth Year Student</i> <i>RGNU, Punjab</i>	Member
14.	Dr. Renuka Soni <i>Assistant Professor of Law</i> <i>RGNU, Punjab</i>	Member	29.	Ms. Lovepreet Kaur <i>LL.M. Student</i> <i>RGNU, Punjab</i>	Member
15.	Dr. Manoj Kumar Sharma <i>Assistant Professor of Law</i> <i>RGNU, Punjab</i>	Member	30.	Professor (Dr.) Anand Pawar <i>Professor of Law</i>	Coordinator, IQAC

RGNUL IQAC MEETING

06TH FEBRUARY 2019

The Annual Meeting of the Internal Quality Assurance Cell (IQAC) was held on 06th February 2019 at 02:30 p.m. at the Conference Hall, Administrative Block, RGNUL Campus, Sidhuwal Patiala, under the Chairmanship of Professor (Dr.) Paramjit S. Jaswal, Vice-Chancellor, RGNUL. The following members were present:

1.	Professor (Dr.) Paramjit S. Jaswal Vice-Chancellor, RGNUL, Punjab	Chairman	14.	Dr. Manoj Kumar Sharma Assistant Professor of Law RGNUL, Punjab	Member
2.	Professor (Dr.) Naresh Kumar Vats Registrar, RGNUL, Punjab	Director	15.	Dr. Ivneet Walia Assistant Professor of Law RGNUL, Punjab	Member
3.	Professor (Dr.) L.S. Sidhu Former Head & Dean Academic Affairs Punjabi University, Patiala # 4287, Urban Estate, Phase-II, Patiala	Member	16.	Dr. Sangeeta Taak Assistant Professor of Law RGNUL, Punjab	Member
4.	Professor (Dr.) R.K. Singh Former Head and Professor of Law Punjabi University, Patiala #120, Urban Estate, Phase III	Member	17.	Dr. Shilpa Jain Assistant Professor of Law RGNUL, Punjab	Member
5.	Professor (Dr.) Gurpreet Pannu Department of Laws Punjabi University, Patiala	Member	18.	Dr. Gurneet Singh Assistant Professor of Law RGNUL, Punjab	Member
6.	Dr. Niraj Pasricha Finance Officer, RGNUL, Punjab (Sr. Administrative Officer)	Member	19.	Dr. Saurav Sarmah Assistant Professor of Political Science RGNUL, Punjab	Member
7.	Mr. V.K. Goel Advisor (Accounts), RGNUL, Punjab	Member	20.	Ms. Isha Mehta Student Alumni	Member
8.	Dr. Harjinder Kaur Assistant Librarian, RGNUL, Punjab	Member	21.	Ms. Nishita Agrawal First Year Student, RGNUL, Punjab	Member
9.	Dr. Sharanjit Associate Professor of Law RGNUL, Punjab	Member	22.	Mr. Aditya Vyas Second Year Student RGNUL, Punjab	Member
10.	Dr. Kamaljit Kaur Associate Professor of Law RGNUL, Punjab	Member	23.	Ms. Priya Agrawal Third Year Student RGNUL, Punjab	Member
11.	Dr. Rachna Sharma Assistant Professor of History RGNUL, Punjab	Member	24.	Ms. Vibhum Fourth Year Student RGNUL, Punjab	Member
12.	Dr. Brindpeet Kaur Assistant Professor of Economics RGNUL, Punjab	Member	25.	Ms. Lovepreet Kaur LL.M. Student RGNUL, Punjab	Member
13.	Dr. Renuka Soni Assistant Professor of Law RGNUL, Punjab	Member	26.	Professor (Dr.) Anand Pawar Professor of Law	Coordinator, IQAC

Note: Mr. Rajinder Aggarwal, District and Sessions Judge, Patiala, Ms. Amanat Chahal, Student Alumni, Ms. Vibhuti Jaswal, Student Alumni, and Ms. Purvi Nanda, Fifth Year Student could not attend this meeting.

PROCEEDINGS OF THE MEETINGS

The meeting started with a welcome note from the Chairman. The Chairman started the proceedings with brief introduction of the activities and purpose of IQAC to the new student members of IQAC. The items of the agenda were taken up one by one and duly discussed and deliberated and decided as under:

ITEM (1)	APPRAISAL OF THE PROCEEDINGS OF THE PREVIOUS IQAC MEETING HELD ON 18.05.2018 AS APPROVED BY THE EXECUTIVE COUNCIL (ANNEXURE-1).		
AGENDA NOTE	DISCUSSION	DECISION	ACTION (S) REQUIRED
Proceedings of the previous meeting of IQAC as approved by RGNUL Academic Council and RGNUL Executive Council in their respective meetings held on 7.07.2018, annexed for the perusal of the members.	The members were appraised about the proceedings and action taken by the University in compliance of the decision. The chairman informed the committee that Dr. Upneet Lali has agreed to be appointed as counsellor.	The members deliberated on the other items of the proceedings and It was unanimously decided to make appropriate arrangements for appointing Dr. Upneet Lali as the Counsellor at RGNUL with honorarium of Rs. 20000/- per month for weekly visit alongwith TA.	The formalities for appointment of Dr. Upneet Lali as counsellor be completed.

ITEM (2)	TO ESTABLISH RGNUL CENTRE FOR CONSTITUTIONAL LAW AND GOVERNANCE (CCLG) IN THE UNIVERSITY (ANNEXUE-2)		
AGENDA NOTE	DISCUSSION	DECISION	ACTION (S) REQUIRED
As per Rajiv Gandhi National University of Law, Punjab Act 2006, one of the objectives of the University is to encourage/promote the research activity in areas related to Law and Social Sciences. The RGNUL has established different research centers to achieve the objectives of the enactment. In this regard the RGNUL faculty member of Constitutional Law has submitted the proposal to establish another Centre for Constitutional Law and Governance to provide and take up multiple research opportunities in the area of Constitutional Law. The proposal for establishment of Centre for Constitutional Law and Governance is placed before the member to recommend to the Academic Council.	<p>The members put on record their appreciation for RGNUL for doing well in research in different areas through specific centers to conduct the research activities.</p> <p>The members discussed the modalities and relevance of conducting effective research in the present era.</p>	The proposal of Mr. Siddhartha Fullar was accepted for establishment of Centre for Constitutional law and Governance (CCLG) be established. Recommended to the Academic Council and Executive Council for approval.	That the plan of activities for the Centre be prepared for implementation. The Co-coordinator Siddhartha Fullar may work out the modalities and activities of the Centre.

ITEM (3) TO COORDINATE RGNUL ALUMNI MEET TO BE HELD ON 20.04.2019.			
AGENDA NOTE	DISCUSSION	DECISION	ACTION (S) REQUIRED
The first batch of RGNUL students graduated in May 2011. RGNUL Alumni are doing very well, the university and the alumni network has strengthened in last few years. In the previous meeting of the IQAC it was proposed to hold the Alumni meet on regular basis.	The members were appraised by the chairperson about the importance of a strong Alumni network and in previous meeting it was decided to hold the Alumni meet, and the date of Alumni meet is accordingly has been fixed as 20 th April 2019 at the RGNUL campus.	The committee constituted earlier for the purpose to strengthen Alumni Network has to prepare the schedule of activities and arrangements for the next Alumni meet at the earliest.	The Committee will plan the schedule and the course of action for the Alumni Meet scheduled for 20 th April 2019.

ITEM (4) TO INITIATE THE INDEXATION PROCESS OF THE RGNUL RESEARCH JOURNALS			
AGENDA NOTE	DISCUSSION	DECISION	ACTION (S) REQUIRED
At present the RGNUL publishes RGNUL Law Review, RGNUL Student Research Review, RGNUL Financial and Mercantile Law Review, RGNUL Journal of Social Sciences, CASIHR Journal on Human Rights Practice (JHRP) and other research publications are in process. It is proposed to process the RGNUL publications for indexation to get international recognition, acquire an impact factor, wider circulation, and increased competitiveness and to serve other academic purposes.	The chairperson appraised the members about the relevance of indexation. The authors of the articles submitted for RGNUL journals for publications most commonly inquire about indexation of the journals. The UGC and NAAC also specify advantages pertaining to indexation of the research publications and their impact factor.	The members appreciated the University for publication of research journals and unanimously resolved to initiate the indexation process of all the RGNUL journals. Dr. Manoj Sharma has been given the responsibility to process and coordinate in this regard.	Dr. Manoj Sharma, Assistant Professor RGNUL and Member of IQAC Committee for accreditation have been given the responsibility to process the formalities with concerned institutions in this regard.

ITEM (5) TO REVIEW THE SCHEME OF STUDY OF UG AND PG COURSES			
AGENDA NOTE	DISCUSSION	DECISION	ACTION (S) REQUIRED
In Compliance of the UGC, the RGNUL implemented the Choice Based Credit System on the recommendations of the RGNUL Internal Committee at Undergraduate and Post Graduate Courses and revised the scheme of study at UG and PG level. Inputs have come from faculty members as well as from students suggesting re-shuffling of certain courses/subjects so that all students get an opportunity to study the major compulsory subjects. Accordingly, it is proposed to revise the scheme of study of UG and PG courses.	The chairperson appraised the member about the need to revise the the scheme of study of UG and PG courses. Members discussed in detail the concern of the students and faculty members.	It was decided to reconstitute a Curriculum Development Committee to review the scheme of study for UG and PG courses as follows: Registrar as Coordinator 1. Prof. (Dr.) Anand Pawar 2. Dr. Kamaljit Kaur 3. Dr. Manoj Kumar 4. Dr. Brindpreet Kaur 5. Dr. Shilpa Jain as members.	The Committee has to review the arrangement of subjects, scheme of study and will recommend suggestions to the authority.

ITEM (6)	TO FRAME A POLICY FOR REVISION OF CURRICULUM / SYLLABUS		
AGENDA NOTE	DISCUSSION	DECISION	ACTION (S) REQUIRED
<p>IQAC had initiated the process of revision of getting the revision of curriculum from the outside experts. In the first phase, curriculum of social science major/minor papers had been revised in accordance with the guidance, suggestions and changes marked by the experts. In the second phase the curriculum of law subjects of B.A.LL.B. course (60 approx.) have been sent to outside experts which were expected to be received back before the commencement of the new session.</p> <p>The RGNUL Syllabus Review Committee met before every semester to review and revise the syllabus for the new Academic Session. For the Academic Session February - May 2019 the committee recommended to adopt the policy that the revised syllabus received from the outside experts for specific subjects be incorporated as revised syllabus and for other subjects of this even semester, the previously approved syllabus be considered to apply.</p> <p>However, after such an exhaustive exercise, which involved multiple experts from outside, there is a need to frame certain rules for revision of syllabus.</p>	<p>The RGNUL Syllabus Review Committee met before every semester to review and revise the syllabus for the coming Academic Session. For the Academic Session February - May 2019 the committee recommended to adopt the policy that the revised syllabus received from the outside experts for specific subjects be incorporated as revised syllabus and for other subjects of this even semester, the previously approved syllabus be considered to apply.</p>	<p>It was decided that further revision of syllabus if required should be undertaken if the teacher gives it in writing to the Registrar, stating the reasons why it needs to be changed / revised.</p> <p>Once the syllabus is finalized, the syllabus shall not be revised/changed for atleast next three years, unless otherwise deemed necessary.</p>	<p>IQAC to put up revised syllabi to the Registrar for incorporation in the syllabus booklet and to be made available on intranet/ERP for ready references by the students.</p>

ITEM (7)	TO IMPLIMENT THE PROJECT REGULATION FOR STUDENTS (ANNEXURE-3)		
AGENDA NOTE	DISCUSSION	DECISION	ACTION (S) REQUIRED
<p>The continuous evaluation is an essential part of Choice Based Credit System as implemented in the University. In compliance of the scheme the RGNUL followed the practice of regular viva-voce of academic assignments of different semesters throughout the semester as per schedule.</p>	<p>The chairperson appraised the members that the project coordinator and faculty members have successfully implemented the scheme with determination and dedication. To make it more convenient for all concerned the university proposes to implement the Project Regulation, for Students. The copy of the Regulations is placed for approval of the IQAC to recommend to AC/EC for consideration and approval</p> <p>The difficulty of continuous evaluation of projects and presentations was pointed out by student members, where the view of all the other members was to continue with it as per schedule and approved system.</p>	<p>The members deliberated on the Regulations proposed and discussed them in detail. The members unanimously decided to recommend the Regulations to AC/EC for approval.</p>	<p>The Item of the AC/EC be accordingly prepared and placed before these bodies in the next meetings.</p>

ITEM (8)	MODARATION OF QUESTION PAPERS		
AGENDA NOTE	DISCUSSION	DECISION	ACTION (S) REQUIRED
<p>The RGNUL Regulations provides for continuous evaluation of 100 marks including Mid-Term, End-Term, Project & Viva-voce, Attendance & Attentiveness. The examination and evaluation of these components are conducted with the help of internal and external examiners.</p> <p>In this regard there is a need to frame rules for moderation of question papers while maintaining the quality, standard and confidentiality of the question papers.</p>	<p>The chairperson appraised the members that during the RGNUL faculty meetings majority of faculty members have pointed out about the quality of question papers framed specifically by the external examiners. It is observed that many times the question papers received from the external examiners are found to be very simple, direct and sometimes not in accordance with the syllabus, which up to an extent test, the memory rather than reasoning and analysis.</p>	<p>All the teachers of RGNUL shall submit a set of question paper of the subject which they teach as per RGNUL Scheme. The question papers may also be obtained from external paper setters for any subject/s.</p> <p>The authorities shall constitute a Committee including Registrar and CoE as permanent members and other members as required to moderate the question papers ensuring, quality, standard and confidentiality.</p>	<p>The Committee is to be constituted to implement the decision from the coming session.</p>

ITEM (9)	TO REVISE THE EVALUATION FORMAT OF ASSIGNMENTS AND VIVA-VOCE (ANNEXUE-4).		
AGENDA NOTE	DISCUSSION	DECISION	ACTION (S) REQUIRED
<p>As per RGNUL Regulations the examination evaluations are made on various formats. The project, viva-voce, term paper, dissertation, continuous consultation with supervisor are few components of evaluation where the marks are filled by the examiners in the format provided by the Examination Branch of RGNUL.</p>	<p>The chairperson appraised the members that the continuous evaluation parameters are prescribed in various formats for different components of examination. The formats provided requires revision, do as to bifurcate for different sub-criterion of evaluation for respective classes on the basis of specific marks assigned for that component.</p>	<p>The members deliberated on the format and decided unanimously to revise the same.</p> <p>The chairperson is authorized to approve the revised format to be submitted by the examination branch in consonance with other universities.</p>	<p>The Examination Branch has to submit the revised format to the authorities for approval before implementation.</p>

ITEM (11) TO CONSIDER THE AMENDMENTS IN Ph.D. REGULATIONS			
CURRENT AGENDA NOTE	DISCUSSION	DECISION	ACTION (S) REQUIRED
The UGC (Minimum Standard and Procedure for Awards of M.Phil./Ph.D. Degree) Regulations 2016 were adopted by the RGNUL, as RGNUL Ph.D. Regulations in consonance with the UGC Regulations 2016. The UGC has recently notified 1 st and 2 nd amendments in the 2016 Regulations.	The RGNUL Regulations regarding Ph.D. were discussed. The members were appraised about UGC notification of 2018 for amendments in pervious notification of 2016. In this regard the RGNUL Ph.D. Regulations are required to be amended in consonance with the UGC 1st and 2nd amendment notifications of 2018.	The members unanimously resolved to incorporate the changes in the RGNUL Ph.D. Regulations in tune with UGC notification of 2018.	The RGNUL Regulations be accordingly revised to incorporate the changes required and the same to be placed before the AC/EC for approval.

ITEM (12) TO ADOPT THE GUIDELINES FOR CONDUCTING WRITTEN EXAMINATION FOR PERSON WITH BENCHMARK DISABILITIES 2018			
AGENDA NOTE	DISCUSSION	DECISION	ACTION (S) REQUIRED
The Government of India Ministry of Social Justice & Empowerment Department of Empowerment of Persons with Disabilities (Divyangjan) vide letter number F. NO. 34-02/2015-DD-III dated 29.8.2018 issued the Guidelines for conducting written examination. The RGNUL enabling unit has proposed to adopt and implement these Guidelines at RGNUL. The Guidelines are placed before the members to recommend to be adopted at RGNUL.	The RGNUL Regulations are in tune with the notification. The University Regulations already provide the desired arrangements mentioned in the notification.	The members unanimously resolved to recommend the AC/EC to approve the item to adopt the Guidelines in RGNUL Regulations.	The matter is required to be placed before AC / EC for further necessary action.

ITEM (13)	TO FRAME REGULATIONS FOR WEEDING OUT RECORDS RELEVANT TO UNIVERSITY EXAMINATION		
AGENDA NOTE	DISCUSSION	DECISION	ACTION (S) REQUIRED
<p>The retention and disposal of University Examination records refers to the practice of determining the length of time each record must be retained before the record can be destroyed. Rules regarding destruction of records and maintenance of certain other documents in the permanent archives of the University are required to be framed for various office records / documents.</p> <p>The University was established in the year 2006 and the first batch was passed out in the year 2011. During the previous twelve years, the university possesses various kinds of documents and records which require to be disposed off after a retention period. There is a need to frame the weeding out Regulations for the University. The Regulations for weeding out the records relevant to University Examination submitted by the Examination Branch are placed for approval.</p>	<p>The members were apprised by the Chairperson that the RGNUL was established in the year 2006 and the first batch was passed out in the year 2011. During the previous twelve years, the university possesses various kinds of documents and records which require to be disposed off after a retention period. There is a need to frame the weeding out Regulation for the University. The Regulations for weeding out the records relevant to University Examination submitted by the Examination Branch are placed for approval.</p>	<p>The Regulations for weeding out the records relevant to the University Examination are submitted for approval by AC/EC.</p>	<p>The Regulations are required to be placed before AC / EC for approval and further necessary action.</p>

ITEM (10)	ANY OTHER ITEM WITH THE PERMISSION OF THE CHAIR.		
AGENDA NOTE	DISCUSSION	DECISION	ACTION (S) REQUIRED
<p>The student members discussed following items:</p> <ol style="list-style-type: none"> 1. To make arrangement of bus facility from campus to city for more than two days a week. 2. To remove the compulsory attendance during viva-voce/presentation in the class 3. To revise the scheme of study to provide scope to introduce new subjects 	<ol style="list-style-type: none"> 1. The student member requested the chairperson to provide bus facility for the students from RGNUL campus to city and back thrice a week. 2. The student member requested to remove compulsory attendance clause citing different reasons. The other members also deliberated their views on the item. 3. The student member requested to provide the scope in scheme of study to introduce practical study/field visit etc., other members also deliberated their views on the item 	<ol style="list-style-type: none"> 1. The chairperson accepted the request and ensured to provide bus facilities for more days after working out the modalities. 2. The members unanimously resolved to continue with the compulsory attendance clause during viva / presentation in the class which would benefit the students by adding to their knowledge. 3. The present scheme provides the scope of empirical study through project/term paper/dissertation etc.. The CDC may work out the criterion for revision of scheme of study. 	<p>The concerned officer/ committee will propose the plan to incorporate the suggestions after working on the modalities of the respective issues.</p>

The meeting concluded with vote of thanks to the members of their valuable suggestions.

Co-ordinator IQAC and
Professor of Law

Proceeding Verified

Professor (Dr.) Naresh Kumar Vats
Director IQAC and
Registrar RGNUL

Proceedings Confirmed to be put up before Executive Council for Approval and further necessary action.

Professor (Dr.) Paramjit S. Jaswal
Chairman IQAC and
Vice-Chancellor RGNUL