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# **RAJIV GANDHI NATIONAL UNIVERSITY OF LAW, PUNJAB**

**(Established Under Punjab Act No. 12 of 2006)**

**Accredited with 'A' Grade by NAAC**



## **PROCEEDINGS OF THE MEETING OF THE RGNUL INTERNAL QUALITY ASSURANCE CELL (IQAC) AND ACTION TAKEN REPORT (ATR)**

**HELD ON 22.12.2023  
THROUGH BLENDED MODE  
AT  
3.00 P.M. ONWARD**

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## LIST OF IQAC MEMBERS

1.	<b>Professor (Dr.) Anand Pawar</b> <i>Registrar, RGNUL, Punjab</i>	Director	12.	<b>Dr. Gaganpreet</b> <i>Assistant Professor of Law, RGNUL, Punjab</i>	Member
2.	<b>Professor (Dr.) Gurpreet Kaur Pannu</b> <i>Professor of Law, Punjabi University, Patiala</i>	Member	13.	<b>Dr. Abhinandan Bassi</b> <i>Assistant Professor of Law, RGNUL, Punjab</i>	Member
3.	<b>Professor (Dr.) Rattan Singh</b> <i>Professor of Law, Panjab University, Chandigarh</i>	Member	14.	<b>Dr. Sangeeta Taak</b> <i>Assistant Professor of Law, RGNUL, Punjab</i>	Member
4.	<b>Professor (Dr.) Deepak Chauhan</b> <i>Department of Laws, Central University, Punjab</i>	Member	15.	<b>Ms. Dewangna Chillar,</b> <i>Student Alumni</i>	Member
5.	<b>Advocate Harvinder Shukla</b> <i>Shukla Associates, Patiala</i>	Member	16.	<b>Ms. Bhumika Modh</b> <i>Student Alumni</i>	Member
6.	<b>Professor (Dr.) Sharanjit</b> <i>Professor of Law, RGNUL, Punjab</i>	Member	17.	<b>Ms. Neha Jain</b> <i>Student Alumni</i>	Member
7.	<b>Professor (Dr.) Naresh Kumar Vats</b> <i>Professor of Law, RGNUL, Punjab</i>		18.	<b>Mr. Harshit Bhimrajka</b> <i>UG Student Representative, RGNUL, Punjab</i>	Member
8.	<b>Dr. Sidharth Dahiya</b> <i>Deputy Registrar, RGNUL, Punjab</i> <i>(Sr. Administrative Officer)</i>	Member	19.	<b>Ms. Mitali Goyal</b> <i>PG Student Representative, RGNUL, Punjab</i>	Member
9.	<b>Dr. Jaspal Kaur</b> <i>Library Assistant, RGNUL, Punjab</i>	Member	20.	<b>Mr. Yoganshu Sehgal</b> <i>Ph.D. Student Representative, RGNUL, Punjab</i>	Member
10.	<b>Dr. Gurmanpreet Kaur</b> <i>Associate Professor of Law, RGNUL, Punjab</i>	Member	21.	<b>Dr. Manoj Kumar Sharma</b> <i>Associate Professor of Law, RGNUL, Punjab</i>	Coordinator, IQAC
11.	<b>Dr. Brindpreet Kaur</b> <i>Assistant Professor of Economics, RGNUL, Punjab</i>	Member			

# RGNUL IQAC MEETING

22<sup>ND</sup> DECEMBER 2023

The Meeting of the Internal Quality Assurance Cell (IQAC) was held on 22<sup>ND</sup> December 2023 through blended mode at 3.00 p.m. onwards under the Chairmanship of Professor (Dr.) Anand Pawar, Vice-Chancellor, RGNUL. The following members were present:

1.	<b>Professor (Dr.) Anand Pawar</b> Registrar/Vice-Chancellor, RGNUL, Punjab	Chairman / Director	8.	<b>Dr. Brindpreet Kaur</b> Assistant Professor of Economics, RGNUL, Punjab	Member
2.	<b>Professor (Dr.) Rattan Singh</b> Professor of Law University Institute of Legal Studies Punjab University, Chandigarh 9878555311 (if any query please contact)	External Member	9.	<b>Dr. Gagan Preet</b> Assistant Professor of Law, RGNUL, Punjab	Member
3.	<b>Professor (Dr.) Deepak Chauhan</b> Department of Laws, Central University, Punjab 98727-46869 deepak.chauhan@cup.edu.in, hod.law@cup.edu.in	External Member	10.	<b>Dr. Abhinandan Bassi</b> Assistant Professor of Law, RGNUL, Punjab	Member
4.	<b>Dr. Sidharth Dahiya</b> Deputy Registrar, RGNUL, Punjab	Member	11.	<b>Dr. Sangeeta Taak</b> Assistant Professor of Law, RGNUL, Punjab	Member
5.	<b>Dr. Jaspal Kaur</b> Library Assistant, RGNUL, Punjab	Member	12.	<b>Ms. Neha Jain</b> Student Alumni RGNUL, Punjab	Student Alumni (Member)
6.	<b>Professor (Dr.) Sharanjit</b> Professor of Law RGNUL, Punjab	Member	13.	<b>Ms. Mitali Goyal</b> PG Student Representative RGNUL, Punjab	PG Student Representative (Member)
7.	<b>Dr. Gurmanpreet Kaur</b> Associate Professor of Law, RGNUL, Punjab	Member	14.	<b>Dr. Manoj Kumar Sharma</b> Associate Professor of Law, RGNUL, Punjab	Coordinator IQAC

## PROCEEDINGS OF THE MEETING OF THE RGNUL INTERNAL QUALITY ASSURANCE CELL (IQAC) AND ACTION TAKEN REPORT (ATR)

<b>ITEM (1)</b>	<b>TO CONFIRM THE PROCEEDINGS OF THE PREVIOUS IQAC MEETING HELD IN BLENDED MODE ON 21.10.2023 AT 3:00 P.M. ONWARDS, THE ACTION TAKEN REPORT (ATR) (ANNEXURE-1)</b>		
<b>AGENDA NOTE</b>	<b>DISCUSSION</b>	<b>DECISION</b>	<b>ACTION TAKEN</b>
The Previous meeting of IQAC was conducted on 21.10.2023 through blended mode. The proceedings of the meeting have been prepared in accordance with the decisions taken in the meeting. Proceedings and Action Taken Report of the previous meeting have been annexed for the perusal of the members.	The members perused the proceedings and were satisfied with the progress being made by the RGNUL IQAC in all the areas.	All members unanimously resolved to approve and recommended to be placed before Academic / Executive Council for its approval.	The relevant part of the para were circulated for implementation of the decision taken in the IQAC meeting.
<b>ITEM (2)</b>	<b>TO REPORT THE TAKING OVER OF CHARGE OF DEAN ACADEMIC AFFAIRS BY PROF. (Dr.) KAMALJIT KAUR.</b>		
<b>AGENDA NOTE</b>	<b>DISCUSSION</b>	<b>DECISION</b>	<b>ACTION TAKEN</b>
Prof. (Dr.) Naresh Kumar Vats has been discharging the functions of Dean Academic Affairs since 2022. He has proceeded on Extraordinary Leave from December 2023. Prof. (Dr.) Kamaljit Kaur has been given the Charge of Dean Academic Affairs of RGNUL. She has taken over the Charge from 01st December 2023.	The Vice-Chancellor and Chairman of IQAC, Prof. (Dr.) Anand Pawar read this item and informed the IQAC Members that Prof. (Dr.) Kamaljit Kaur is Senior Professor has given the charge of Dean Academic Affairs of RGNUL. She has taken over the Charge from 1st December 2023.  The Hon'ble members of IQAC noted and appreciated the decision of the Honb'ble Vice-Chancellor	All the members unanimously noted the item.	Action has been already taken.
<b>ITEM (3)</b>	<b>TO REPORT THE COLLECTION AND ANALYSIS OF FEEDBACK OF THE FACULTY.</b>		
<b>AGENDA NOTE</b>	<b>DISCUSSION</b>	<b>DECISION</b>	<b>ACTION TAKEN</b>
RGNUL has been collecting the feedback of the faculty from the students so as to assess the working and efficacy of academics at RGNUL. In this process,	IQAC Coordinator, Dr. Manoj Kumar Sharma, apprised the members about collection of the feedback of the faculty from the students so	All the members appreciated the	Action has been taken. Action Taken Report is prepared and put on

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<p>University started collecting feedback in online mode from 2021-2022 onwards. For the semester ending in December 2023, feedback of the faculty has been collected from the students. The same has been processed and analysed using IT tools ensuring complete confidentiality. The Analysis of the feedback, ensuring confidentiality, has been placed before the competent authorities of the University for taking appropriate action</p>	<p>as to assess the working and efficacy of academics at RGNUL. Coordinator IQAC informed the members about the procedure adopted for collection and analysis of data while ensuring confidentiality of the feedback and of the respondents. He informed the members that the analysis of the feedback has been submitted to the competent authorities and action taken report has been prepared.</p>	<p>functioning of the IQAC regarding collection and analysis of the feedback and noted the item.</p>	<p>records.</p>
<p><b>ITEM (4) TO REPORT ACADEMIC ACTIVITIES UNDERTAKEN DURING THE SEMESTER ENDING IN DECEMBER 2023 (ANNEXURE-2).</b></p>			
<p><b>AGENDA NOTE</b></p>	<p><b>DISCUSSION</b></p>	<p><b>DECISION</b></p>	<p><b>ACTION TAKEN</b></p>
<p>In line with the mandate of the University, during the present semester, University has undertaken several academic activities including organization of seminars, moot court competitions, debate competitions, conferences, essay writing competitions, arbitration competitions, agreement drafting competitions, Faculty Development Programmes etc. This apart, University has launched three certificate courses in online mode which have been successfully completed. Detail of important academic activities is appended as <u>(ANNEXURE-2)</u>.</p>	<p>RGNUL IQAC Coordinator, Dr. Manoj Kumar Sharma, apprised the members in detail regarding various academic and extra-curricular activities undertaken during the semester. The members discussed in details several academic activities including organization of seminars, moot court competitions, debate competitions, conferences, essay writing competitions, arbitration competitions and agreement drafting competitions, Faculty Development Programmes etc. The Hon'ble members of IQAC appreciated the efforts of the Vice-Chancellor, Faculty and students in setting higher standards and noted with satisfaction the progress made by the university.</p>	<p>All the members appreciated the efforts of the Vice-Chancellor, faculty, staff and students and noted with satisfaction the progress made by the University.</p>	<p>No action required.</p>
<p><b>ITEM (5) TO REPORT ABOUT MODERATION OF QUESTION PAPERS.</b></p>			
<p><b>AGENDA NOTE</b></p>	<p><b>DISCUSSION</b></p>	<p><b>DECISION</b></p>	<p><b>ACTION TAKEN</b></p>
<p>RGNUL has taken special care in improving the quality of question papers. Since the onset of Covid-19, special care has been taken to make the questions more analytical and problem based. The question papers are designed to test the analytical, problem solving and critical thinking ability of the students rather than testing</p>	<p>RGNUL IQAC Coordinator, Dr. Manoj Kumar Sharma, apprised the members about the need of moderation of question papers. He informed the members that in line with the New Education Policy and the contemporary needs, the question papers are designed to</p>	<p>All the members appreciated the efforts of the University in improving the quality</p>	<p>No action required</p>

<p>the cramming ability. As part of this process, a committee of senior University teachers examines each question paper to ensure that the question paper is of high quality. In the present semester also, all the question papers were moderated to ensure high academic standards and wherever required, the questions were amended/revised and/or changed ensuring confidentiality at the same time.</p>	<p>test the analytical, problem solving and critical thinking ability of the students rather than testing the cramming ability. The process of moderation of question papers was discussed at length.</p>	<p>of question papers and recommended that the process should be continued with more rigour.</p>	
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**ITEM (6) TO REPORT THE COMPLETION OF SEMESTER END EXAMS.**


AGENDA NOTE	DISCUSSION	DECISION	ACTION TAKEN
<p>In line with University academic calendar, the end term exams of B.A. LL.B. (Hons.) and LL.M. programme were commenced in the first week of December and have been successfully completed in the third week of December. The evaluation work is in process and the same is likely to be completed before the winter break to ensure timely declaration of results.</p>	<p>RGNUL Controller of Examination and Associate Controller of Examination, apprised the members about the completion of semester end term exams of B.A. LL.B. (Hons.) and LL.M. programmes which commenced in the first week of December. They informed the members that the papers were conducted successfully and that the evaluation work is in process and the same is likely to be completed before the winter break to ensure timely declaration of results.</p>	<p>The Hon'ble members of IQAC appreciated the efforts of the Controller of Examination and Associate Controller of Examination —Prof. (Dr.) Sharanjit and Dr. Gurmanpreet Kaur, respectively and congratulated for successful and timely completion of papers</p>	<p>No action required.</p>

**ITEM (7) TO REPORT THE CONDUCT OF CLAT 2024 AND THE COMMENCEMENT OF ADMISSION PROCESS FOR 2024-25.**

AGENDA NOTE	DISCUSSION	DECISION	ACTION TAKEN
<p>The Common Law Admission Test (CLAT-2024) has been held in offline mode on December 3, 2023 across the country. The Exam has been conducted peacefully and successfully. The University has extended full cooperation in the successful conduct of the CLAT-2024. The result has been declared and the admission process for the academic session 2024-2025 is likely to commence in January 2024.</p>	<p>IQAC Coordinator, Dr. Manoj Kumar Sharma, apprised the members about the conduct of CLAT 2024 and the commencement of the admission process for 2024-2025. The Exam has been conducted peacefully and successfully. He informed the members to ensure seamless admissions for 2024-25 RGNUL has already constituted the Admission Committee. The Hon'ble members of IQAC appreciated the Honb'ble Vice-Chancellor in this regard.</p>	<p>All the members noted the item and appreciated the efforts of the University in timely completion of all academic activities in the semester even in the absence of a regular Vice-Chancellor.</p>	<p>No action required.</p>

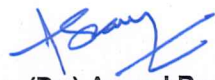
ITEM (8)	TO APPRISE ABOUT THE GENDER SENSITISATION PLAN OF THE UNIVERSITY.		
AGENDA NOTE	DISCUSSION	DECISION	ACTION TAKEN
Gender equality and gender justice is the bedrock of a progressive democratic nation striving for a sustainable and inclusive growth. Recognizing the need of fostering gender equality at RGNUL, the Internal Quality Assurance Cell, RGNUL has proposed the annual Gender Sensitization Plan ( <u>ANNEXURE-3</u> ).	Members discussed the need for having a gender sensitization plan in universities in the contemporary world. Members perused the terms of the Gender Sensitization Plan and desired its strict implementation at RGNUL. After detailed deliberation, members approved the plan.	All the members unanimously approved the Gender Sensitization Plan and recommended to be placed before the statutory bodies.	Action initiated.

The meeting concluded with vote of thanks to the members for their valuable suggestions.

  
**Dr. Manoj Kumar Sharma**  
 Coordinator IQAC and  
 Associate Professor of Law, RGNUL

**Proceeding Verified**

Proceedings Confirmed to be put up before Academic / Executive Council for Approval and further necessary action.

  
**Professor (Dr.) Anand Pawar**  
 Chairman and Director IQAC and  
 Registrar/Vice-Chancellor RGNUL

## ANNEXURE – 2

"Our endeavour is to serve the society through reforms in legal services by way of preparing professionally competent lawyers, inquisitive researchers, able administrators, conscientious judicial officers, and above all, socially responsible citizens, who shall be whole-heartedly and continuously engaged in the process of nation building."

### Objectives

- To evolve and impart comprehensive legal education including distant and continuing legal education at all levels to achieve excellence
- To provide advanced studies and promote research in all branches of law
- To disseminate legal knowledge and legal processes and their role in national development by organizing lectures, seminars, symposia, workshops and conferences
- To promote cultural, legal, ethical values and foster the rule of law and the objectives enshrined in the Constitution of India
- To enhance competence, legal reasoning and skills for benefit of the society
- To address contemporary issues concerning public
- To liaise with the institutions of higher learning and research in India and abroad
- To conduct examination, confer degrees and other academic distinctions
- To promote legal awareness in the community for achieving social, economic and political justice
- To undertake study and training projects related to laws, legislations and judicial processes
- To facilitate processes incidental, necessary or conducive for the attainment of all or any of the objectives of the University

### PROGRAMME OUTCOMES

**Students of all graduation programmes at RGNUL shall be able:**

- PO-1 - Understand and apply law in the context of contemporary socio-economic scenario.
- PO-2 - Develop critical thinking on varied laws and legal issues in the contemporary world.
- PO-3 - Develop the skills of advocacy, drafting, pleading, debating, litigating and public speaking.
- PO-4 - Develop research aptitude and skill.
- PO-5 - Hone the skill of problem solving and resolution through various means including alternative dispute resolution mechanism.
- PO-6 - Become informed citizens and demonstrate empathetic social concern and equity centred national development, and the ability to act with an informed awareness of issues and participate in civic life through volunteering.



## **PROGRAMME SPECIFIC OUTCOMES**

### **B.A.LL.B. (Hons.) Programme**

- PSO-1 - Understand the nuances of substantive and procedural law.
- PSO-2 - Apply law to legal problems and endeavor to ensure justice
- PSO-3 - Integrate the skills of legal analysis, legal reasoning, critical thinking and problem solving;
- PSO-4 - Develop the skills of advocacy, drafting, pleading, debating, litigating and public speaking;
- PSO-5 - Demonstrate high levels of professionals ethics and integrity in legal profession;
- PSO-6 - Develop critical thinking on socio-politico-economic and legal issues confronting the contemporary world;
- PSO-7 - Articulate quality research for finding loopholes in law and proved legal solution to problems of the contemporary society;
- PSO-8 - Become informed citizens and demonstrate empathetic social concern and equity centred national development, and the ability to act with an informed awareness of issues and participate in civic life through volunteering.

### **LI.M. Programme**

- PSO-1 - Understand, interpret and infer the real meaning and import of law;
- PSO-2 - Infer the logic and rationale behind the law;
- PSO-3 - Develop critical and analytical skills on legal and social issues;
- PSO-4 - Design and develop equality research for finding loopholes in law and to provide legal solution to problems of the contemporary society;
- PSO-5 - Become informed citizens and demonstrate empathetic social concern and equity cantered national development, and the ability to act with an informed awareness of issues and participate in civic life through volunteering.

## ANNEXURE – 3

### PROPOSED PROFORMA FOR REPORT ON THE EXTRA CREDIT COURSES

<b>Name of the Course</b> :	
<b>Name of the Centre / Faculty Conducting the Course</b> :	
<b>Duration of the Course</b> :	
<b>Type of Course and Course Credits</b> :	
<b>Mode: Offline / Online / Hybrid</b> :	
<b>Course Instructors / Faculty for the Course</b> :	
<b>Date of Initiation of the Classes</b> :	
<b>Date of Completion</b> :	
<b>Assessment Details</b> :	
<b>Number of Students Enrolled in the Course</b> :	
<b>Number of Students who completed the Course</b> :	
<b>Fee Received</b> :	
<b>Expenditure Incurred</b> :	
<b>Any other Details</b> :	

Course Coordinator

### **RGNUL Mentorship Policy (RMP)**

The process of closely monitoring each student's progress toward their overall growth is known as mentoring. It is an idea from tutoring. Traditionally, it was assumed that students in higher education were mature adults who could further their own development. However, it has been discovered that not every pupil possesses this capacity. Consequently, the idea of mentoring has been refined and made mandatory through NAAC, serving as a crucial component of the teaching and learning process. Mentoring is a crucial component of academic success in life, even in the face of teaching. The mentors are seasoned academics and real-world professionals. Of course, they are educators. Therefore, faculty are knowledgeable academics who can oversee the progress of the students in academics, career endeavours and in real life and can guide them for a better future. The goal of the mentoring policy is to prepare students to reach their greatest potential. The teacher-student relationship is one of confidence and trust. This policy guarantees the development of the whole personality. It is a mechanism for faculty mentorship, regardless of age, gender, disability, colour, or religion. The goal of the policy is to enable a variety of interactions between mentees and mentors to help the mentee accomplish their goals in life.

In this background, RGNUL Mentorship Policy (RMP) has been designed with the following objectives:

- To provide individualized counselling to students regarding the development of their career, academics;
- To encourage students to undertake research and to enable them to have meaningful guidance from the mentors;
- To instill discipline among students;
- To inculcate human values and respect for humanity;
- To promote healthy relations between students and faculty, and;
- To encourage a vibrant academic atmosphere at RGNUL.

#### **Role of the Mentor(s)**

- Each Mentor shall have around 30 students in each semester, as may be allotted by the Coordinator Mentoring Cell from time to time.
- Every Mentor shall conduct at least one meeting per month with the Mentees assigned to them. Mentors may conduct group meetings, however, it is recommended that Mentor shall arrange one-on-one meetings with the Mentees.

- Mentors shall evaluate Mentee's learning, attendance, comprehension of the Subject, exam performance, internships, career aspirations etc. from time to time.
- Mentors shall endeavour to create a relationship of trust and confidence.
- Mentors shall collect and compile the data as to the activities undertaken towards mentoring the mentees and submit the same to IQAC in the prescribed format.

#### **Duties of the Mentee**

- Mentees are expected to attend mentoring sessions as per the schedule prescribed by the Mentor.
- Mentees are expected to seek guidance and share their concerns with the Mentor without any hesitation.
- Mentees are expected to Cooperate with Mentor and treat them with respect.
- Mentees are expected to develop good inter-personal relations.